

रक्षा मंत्रालय
MINISTRY OF DEFENCE
संयुक्त सचिव एवं मुप्रअ कार्यालय
Office of the JS & CAO

**Subject:- PREVENTIVE MEASURES TO BE TAKEN TO
CONTAIN THE SPREAD OF NOVEL
CORONAVIRUS(COVID-19) – ATTENDANCE
REGARDING.**

A copy of MoD/D(Estt.) Office Order No. A-53012/1/2019-D(Estt.I/Gp.I) dated 8th/9th June, 2020 forwarding therewith O.M. of DoP&T dated 05.06.2020 is forwarded herewith for information and strict compliance at your end please.


(Tarun Kumar Singh)
Dy Dir(Coord)

Encls:- As above

All Dy CAO's/ Dir(DHTI)
Chief Security Officer

O/o JS & CAO ID No. A/16506/Covid-19 Preventions/CAO/Coord dt 10 .06.2020

Copy to:

PPS to JS & CAO
PS to Dir(HR)
PS to Dir(E&A)
PA to Dir(Spl. Project & Works)
PA to Dir(DCW & Trg)

For information please

NOO:-

✓ EDP CELL

F.No. A-53012/1/2019-D[Estt./Gp.I]
Government of India
Ministry of Defence

Dated the 8th June 2020
9th

OFFICE MEMORANDUM

Subject: Preventive measures to be taken to contain the spread of Novel Coronavirus
(COVID-19) – Attendance regarding.

The undersigned is directed to circulate DOP&T's office memorandum no. 11013/9/2014-Estt.A.III dated 5th June 2020 on the subject cited above for information & necessary compliance.

Encl: As Above.

(Ajay Kumar Gaur)
Under Secretary to Govt. of India

(Ajay Kumar Gaur)
Under Secretary to Govt. of India
Ministry of Defence, New Delhi

To

All Officers & Staff members in DoD (Including Defence Finance)

Copy to: -

- 1) Sr.PPS to Defence Secretary/Sr. PPS to Secretary (ESW)/SO to Secretary (DR&D)/Sr.PPS to Secretary (Defence Finance)/PPS to Secretary (DDP)/PPS to Special Secretary & DG(Acq).
- 2) DA to Secretary, DMA.
- 3) PPS to AS(JN)/PPS to AS&FA(Acq)/PPS to AS(DP).
- 4) All Joint Secretaries/Acquisition Managers/Additional FAs/TMs/FMs.
- 5) Sr. Technical Director, NIC, MoD.

F.No.11013/9/2014-Estt.A.III
Government of India
Ministry of Personnel, Public Grievances and Pensions
(Department of Personnel and Training)

North Block, New Delhi
Dated the 5th June, 2020

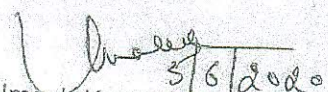
OFFICE MEMORANDUM

Subject: Preventive measures to be taken to contain the spread of Novel Coronavirus(COVID-19) – Attendance regarding.

The undersigned is directed to refer to OM of even number dated the 17th March, 2020, 18th May, 2020 and 19th May, 2020 whereby advisory for well-being of Government employees and attendance in Government offices with staggered timings were issued by Department of Personnel & Training (DoPT).

2. Kind attention is also drawn to Ministry of Home Affairs' Order dated 30.05.2020 whereby 'Additional Directives for Work Places' have been prescribed. Further, the Ministry of Health & Family Welfare (MoH&FW) on 4th June, 2020 has issued Standard Operating Procedure on preventive measures to contain spread of COVID-19 in workplace settings (copy enclosed).

3. It is emphasized that strict adherence to the practices of social distancing norms and health & hygiene practices, as enunciated in these guidelines, is of paramount importance and the Government servants as responsible employees should abide by these practices so that the Government offices function in the most efficient manner in the given situation. All the Ministries/Departments/offices as well as the Central Government employees are, therefore, directed to ensure strict compliance of instructions issued by DoPT as well as MHA and MoH&FW.


(Umesh Kumar Bhatia)
Deputy Secretary to the Govt. of India

To,

1. All the Ministries/Departments, Government of India
2. PMO/Cabinet Secretariat
3. PS to Hon'ble MOS(PP)
4. PSO to Secretary(Personnel)
5. Sr. Tech. Dir., NIC, DoP&T

} For Information

