

**MINISTRY OF DEFENCE**

संयुक्त सचिव (प्रशि.) एवं मुप्रअ का कार्यालय  
(Office of the JS (Trg) & CAO)

**PAYMENT OF TRAVELLING ALLOWANCE TO THE OFFICIALS  
DEPLOYED FOR DELHI ASSEMBLY ELECTION-2015  
HELD ON 07 FEB 2015 - REG**

1. Officials who were deployed for Election Duty in connection with Election to the Delhi Assembly Election-2015 held on 07 Feb 2015 are entitled for reimbursement of expenses incurred by them under the TA Rules for hiring conveyance, if no conveyance facility was provided to them.
2. The officials deployed for the Election related duties may furnish their claim in the prescribed proforma and forward the same to the concerned administrative section **in triplicate** latest by **31 Aug 2015** alongwith **photocopies of cheque leaf**, appointment orders and other supporting documents issued by concerned election authorities.
3. The AOs of concerned administrative section will verify and countersign the TA claim of the officials. The TA claims of the **officials deployed on long duration duties** will, however be, verified and **signed on each page** of the claim by the concerned RO/ARO or the Officer deputed for the purpose and processed as per the O/o Chief Electoral Officer, Delhi circular dated 02 Mar 2015 circulated vide this Office ID Note of even number dated 19 Mar 2015.
4. The entitlement of conveyance is as given below:

Grade Pay	Entitlement *	Rate	
		Initial Charges	Per Km
₹ 4200/- & above	Taxi	₹ 25 for first Km	₹ 14.00
Below ₹ 4200/-	Auto Rickshaw	₹ 25 for first 2 Kms	₹ 08.00

\* In case of journey by bus, actual fare is to be claimed.

The reimbursement shall, however, be restricted to the concerned officials as per Rule 114 of TR 1991 i.e actual distance travelled or the distance between duty point (office) and temporary duty point (place of training/election), whichever is less.

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CAO / EDP

5. All Coord Sections are requested to widely circulate the above instructions to all sections under their control for information of the employees concerned.



(प्रवीण कुमार दास)  
(Pravin Kumar Das)  
उप निदेशक (समन्वय)  
Deputy Director (Coord)

Encls: As above

All Coord Sections of IHQ of MoD (Army)  
All Coord Sections of ISOs  
IHQ of MoD (Navy)/DoA (Civ)  
Air HQ/PC Coord  
All Sections in CAO's Office  
NDC, JCB, ATVP, WESEE

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MoD, O/o JS(Trg) & CAO, ID No. A/00119/CAO/Coord dated 09 Jul 2015

Copy to :-

All Recognised Service Associations  
All JCM members of AFHQ/ISOs Association


CAO/EDP - For uploading on official website.

रक्षा मंत्रालय  
**MINISTRY OF DEFENCE**  
संयुक्त सचिव (प्रशि.) एवं मुप्रअ का कार्यालय  
(Office of the JS (Trg) & CAO)

**PAYMENT OF TRAVELLING ALLOWANCE (FROM RESIDENCE TO  
TEMPORARY PLACE OF DUTY) TO THOSE WHO WERE DEPUTED  
FOR ELECTION DUTY IN VARIOUS CELLS OF DISTRICT ELECTION  
OFFICES OR CEO (HQ) FOR A LONGER PERIOD-ADMISSIBILITY-  
REGARDING.**

A copy of Ministry of Defence/D(Est.I/Gp.II) Office Memorandum No. A-65012/3/2013-D(Est.I/Gp.II) dated 13 Mar 2015 on the above subject alongwith encl is forwarded herewith for information and necessary action at your end please.

2. All Coord Sections are requested to widely circulate the above instructions to all sections under their control for information of the employees concerned.

  
(प्रवीण कुमार दास)  
उप निदेशक (समन्वय)

Encls: As above

All Coord Sections of IHQ of MoD (Army)  
All Coord Sections of ISOs  
IHQ of MoD (Navy)/DoA (Civ)  
IHQ of MoD (Air)/PC Coord  
All Sections in CAO's Office

MoD, O/o JS(Trg) & CAO, ID No. A/00119/CAO/Coord dated 19 Mar 2015



**OFFICE MEMORANDUM**

**Subject :** Payment of Travelling Allowance(from residence to temporary place of duty) to those who were deputed for Election Duty in various cells of District Election Offices or CEO(HQ) for a longer period-admissibility-regarding.

A copy of circular No. CEO/B&A (109)(50)/2009-LA/24025-24272 dated 02.03.2015 regarding the subject mentioned above received from the O/o the Chief Electoral Officer, Delhi is sent herewith for information and compliance.



(K. Murali)

Under Secretary to the Government of India

Tele: 2301 2846

All Sections in the Ministry of Defence (Secretariat)  
D(Est.2/Cash)

APO(Cash)  
AO, DAD(Civil), Ministry of Defence

Copy also to:

1. AFA(E), MoD(Finance)
2. O/o JS(Trg.) & CAO



P.T.o.

