

No. A/14102/OUTSTATION/SO/CAO/P-1


MINISTRY OF DEFENCE
Office of the JS (T) & CAO

FILLING UP THE POSTS OF SECTION OFFICER AT OUTSTATION
ESTABLISHMENT UNDER TURN OVER POLICY

Applications are invited from serving Section Officers of AFHQ Cadre who are desirous for transfer to the undermentioned Outstation Establishments, under turn over policy:-

<u>Srl No.</u>	<u>Place of vacancy</u>	<u>Post</u>	<u>No. of Vacancy</u>
1.	DMDE, SECUNDERABAD	Section Officer	01
2.	BCS, KOLKATA	Section Officer	01

2. The individual selected for transfer can draw AFHQ rates of pay and allowances as admissible at that station. He will continue to be borne on the combined AFHQ Roll for all purposes. **Applicant may note that the duration of posting is strictly for 5 years.**
3. Individual selected for transfer will have to make his own arrangement for residential accommodation at the new duty station. Individual who is in possession of Govt. accommodation in Delhi/New Delhi is not supposed to retain the same while deployed at Outstation Establishment.
4. TA/DA will be admissible for journey as per existing rules.
5. Individual selected for transfer will neither be allowed to withdraw his application after posting order is issued by this office nor seek transfer to Delhi before completion of normal tenure of service i.e., 05 years, at Outstation Establishment.
6. Application in the prescribed format as per the specimen attached may please be forwarded through respective Estt./Admin Section, so as to reach this office by **10 Oct 2014.**


 (Ashok Chakrapani)
 SAO, CAO/P-1
 4 Aug 2014

Distribution: To all concerned

APPLICATION FOR POSTING TO OUTSTATION ESTABLISHMENT

1. Name & Designation :
2. Date of Birth :
3. Date of appointment in the present grade:
4. Present office address :
5. Permanent Address :
8. Details of previous Outstation Posting, if any :
7. Outstation to which application is made :
8. Name & age of father/Spouse :
11. Occupation of father/Spouse with full address of Employer, with place :
10. Occupation of mother :
11. Occupation of brothers, their age and marital status :
12. Details of sisters with marital status :
13. Occupation of unmarried sisters, if employed :
14. Any special reasons for seeking Transfer (In case of medical grounds, medical certificate to be attached) :

Contd....2

DECLARATION

I hereby declare that in case I am selected for posting, I will not decline to move or ask for cancellation of posting orders. I also declare that I will not seek transfer to Delhi before completion of normal tenure of service i.e., 05 years, at Outstation Establishment.

(Signature of Applicant)

Designation :

HQ/Br/Orgn. :

Date :

ENDORSEMENT BY THE OFFICER UNDER WHOM WORKING

Forwarded for consideration. In the event of selection of Shri/Smt/Km _____ his/her service will be spared to take up the new appointment.

(Signature)

Name:

Designation:

HQ/Br/Orgn.:

Date :