

No.25/1/2016-Pers.8 8401
Government of India
Cabinet Secretariat

Room No.1001, B-1 Wing, 10th Floor,
Pdt. Deen Dayal Antyodaya Bhawan,
CGO Complex, Lodhi Road,
New Delhi-110 003
Dated, the 30 July 2019

To

✓ Shri Jitendera Kumar,
Dy. CAO(MPR),
Room No.169, Office of JS & CAO,
E Block, Hutments,
Dara Shikoh Road,
New Delhi – 110011

Subject:- Deputation of Canteen personnel to Cabinet Secretariat –
Requisition regarding

Sir,

Cabinet Secretariat urgently requires services of eligible officials on deputation basis, to fill up some vacancies in different ranks in **Departmental Canteen** as per details mentioned in **Annexure-I**.

2. The period of deputation will be three (03) years and while on deputation the officials will be governed by the provisions as laid down in DoP&T O.M. No. 6/8/2009-Estt (Pay-II) dated 17/6/2010 as amended from time to time. In addition, they will be entitled to a Special Security Allowance @ 20% of basic pay.
3. The period of deputation including period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organisation/department of the Central Govt. should not exceed 03 years.
4. The departmental officers in the feeder category, who are in the direct line of promotion, shall not be eligible for consideration for appoint on deputation. Similary, the deputationists shall not be eligible for consideration for appointment by promotion.
5. The maximum age limit for appointment by deputation shall not be exceeding fifty six years as on the closing date of receipt of applications.

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CAO website with not-
MPR Div notify dt.

DD/R-I

AO/Retd/8/26
11/15

DD No. 600 Dy CAO (MPR)
Dt. 31/07/19
श्री. जे. / डी. न. १६९ / ए. ब्लॉक / हुटमेंट्स / दारा शिकोह रोड / नई दिल्ली - ११००११

DD No. 600 Dy CAO (MPR)
Dt. 31/07/19

Annexure-I

Sl. No.	Name of post and pay scale and eligibility conditions	Station and No. of vacancies
1.	<p>Post: General Manager Pay Scale: Pay in Level-6 (Rs.35400- 112400)of pay matrix of CCS (RP) Rules-2016. Special Allowance of Rs.700 per month for being Canteen in-charge in canteen Type '6-A' Eligibility conditions: Officers under the Central Government - a) Holding analogous posts on regular basis in the parent cadre or Department; or Educational qualification:- b) i) Bachelors degree in Commerce or Business Studies or Economics or Public Administration from a recognized University or Institute and ii) 3 years experience in administration or Management of Departmental canteen</p>	Hqrs N.Delhi-1
2.	<p>Post: Deputy General Manager Pay Scale: Pay in Level-6 (Rs.35400- 112400)of pay matrix of CCS (RP) Rules-2016. Special Allowance of Rs.600 per month for canteens Type '6-A' Eligibility conditions: Officers under the Central Government - a) i) Holding analogous posts on regular basis in the parent cadre or Department; or ii) with 6 years service in the grade rendered after appointment thereto on a regular basis in posts in Level-5 (Rs.29200-92300) in the pay matrix in the parent cadre/deptt. Or iii) with 10 years service in the grade rendered after appointment thereto on a regular basis in posts in Level-4 (Rs.25500-81100) in the pay matrix in the parent cadre/deptt. or Educational qualification:- b) i) Bachelors degree in Commerce or Business Studies or Economics or Public Administration from a recognized University or Institute and ii) 2 years experience in accounts work from a Govt. Office or Public Sector Undertaking or Autonomous/ Statutory Organisation</p>	Hqrs N.Delhi-1
3.	<p>Post: Manager-cum-Accountant Pay Scale: Pay in Level-6 (Rs.35400- 112400)of pay matrix of CCS (RP) Rules-2016. Special Allowance of Rs.300 per month for attending duties In Canteens Type 'A', 'B' 'C', 'D', '2-A' and '3-A' and Rs.600 for Canteens Type '4-A' and above. Eligibility conditions: Officers under the Central Government - i) Holding analogous posts on regular basis in the parent cadre or Department; or ii) with 6 years service in the grade rendered after appointment thereto on a regular basis in posts in Level-5 (Rs.29200-92300) in the pay matrix in the parent cadre/deptt. Or iii) with 10 years service in the grade rendered after appointment thereto on a regular basis in posts in Level-4 (Rs.25500-81100) in the pay matrix in the</p>	Hqrs N. Delhi-5 Patiala-1 Jammu-1 Mumbai-1 Rajkot-1 Kolkata-1

	<p>Parent cadre/deptt. or</p> <p><u>Educational qualification:-</u></p> <p>i) Bachelors degree in Commerce or Business Studies or Economics or Public Administration from a recognized University or Institute and</p> <p>ii) 2 years experience in accounts work from a Govt. Office or Public Sector Undertaking or Autonomous/ Statutory Organisation</p>	
4.	<p>Post: Halwai-cum-Cook</p> <p>Pay Scale: Pay in Level-3 (Rs.21700-69100) of pay matrix CCS (RP) Rules-2016</p> <p><u>Eligibility conditions:</u></p> <p>Officers of the Central Government -</p> <p>i) Holding analogous posts on regular basis in the parent cadre or Department; or</p> <p>ii) Assistant Halwai-cum-Cook with at least 3 years regular service in Level-2(Rs.19900-63200) in pay matrix; and</p> <p><u>Educational qualification:-</u></p> <p>i) 10th class pass with a certificate or diploma in catering from a recognized Institution</p> <p>ii) 2 years experience in catering from any Govt. Deptt. Or Undertaking preferred</p>	<p>Hqrs N.Delhi-3</p> <p>Patiala-1</p> <p>Jammu-1</p> <p>Mumbai-1</p> <p>Rajkot-1</p> <p>Kolkata-1</p>
	TOTAL	20

