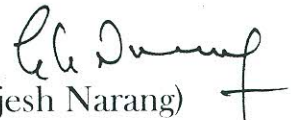


MINISTRY OF DEFENCE
Office of the JS (Trg) & CAO

CREATION OF NEW PENSION CELL

1. Consequent upon cadre restructuring, a Pension Cell has been created under E&A Division vide CP Cell letter No A/24315/CR-AFHQ (Distribution)/13-14/CAO/CP dated 19 Jan 2015. The Pension Cell will be operational wef 01 Apr 2015 from Room No 130 in CAO's office.
2. Hereinafter, all pension cases of officers/officials of AFHQ, who are due for superannuation wef 01 Apr 2016 onwards, will be dealt by the newly created Pension Cell.
3. In this connection, all Admin Sections are hereby requested to forward the service books of all superannuating officers/officials (duly audited) to Pension Cell one year before the date of superannuation, in order to timely process the cases with PCDA for award of pension/superannuation benefits to the retirees.
4. The Pension Cell shall be the final custodian of all records after retirement of the officers/officials.


(Rajesh Narang)
SAO/A-2

20 Feb 2015

All Adm Sections

(_____)

Copy to :-

All Dy CAO's

: For info please.

DOA(Civ)/IHQ of MoD(Navy)

Director (PC)/IHQ of MoD(Air)

} : For info and necessary action.

 EDP Cell

: For uploading on CAO's website.