

MINISTRY OF DEFENCE

O/o the JS & CAO

TRANSFER OF CIVILIAN EMPLOYEES BELONGING TO THE  
ORGANISED SERVICES OF THE AFHQ- INSTRUCTIONS REGARDING


Reference this office Notes No. 73298/TO/Policy/CAO/P-1 dated 18 Mar 91, 25 May 93, 19 May 2000 and Note of even No. dated 12 Apr 2012 pertaining to posting of staff to outstation establishments.

2. The existing para 4(c) of turnover policy issued vide Note under reference dated 18 Mar 91 as amended vide Note of 12 Apr 2012 is further amended as under:

4(c). An employee who has served or is serving at outstation establishment, can be considered for another tenure by the selection committee subject to his willingness after taking various factors into consideration viz non availability of other volunteers for the post, less than 2 years of left over service etc. However, where selection committee expects that other volunteers may become available in the near future, extension of tenure may be given to such employees on half yearly / yearly basis subject to there being no cadre management problem. Similarly, if any employee who has served or is serving in an outstation office, applies for posting to another outstation office on completion of his tenure, his request may also be considered subject to availability of volunteers.

3. The remaining provisions of the instructions/guidelines contained in Notes cited in para 1 above shall remain the same.

4. This issue with the approval of the Defence Secretary.

  
(Abhiravjeet Ojha)  
Director (HR)  
23 Apr 2018

All Coord Sections of Branches of Army HQ/ISOs

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All Outstation Offices

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