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**MINISTRY OF DEFENCE**  
**OFFICE OF JS(E/CAO)**

**Sub: Training under PIC Wing of Ministry of Defence**

1. Planning and International Cooperation (PIC) Wing of Ministry of Defence deals with matters related to bilateral and multilateral defence cooperation activities with foreign countries. The Empowered Committee in the Ministry of Defence allots slots from time to time to MOD civilians for foreign funded training.
2. In the past, officers of AFHQ posted in different Headquarters have applied for these courses through DHTI. In the absence of proper instructions on the subject, in certain cases it was observed that officers have applied directly without seeking necessary approvals in their channel of reporting.
3. In order to streamline the process, it is proposed that eligible officers interested in such training programmes of PIC may apply for the course through their respective Joint Secretaries/Administrative Wing concerned, directly to PIC Wing of MoD under intimation to DHTI. Only those cases where Cadre Controlling Authority's approval is required should be forwarded to this office.
4. This has the approval of JS(E/CAO).

  
(Abhinavjeet Ojha)  
Director (HR)

✓ CAO/EDP Cell - for uploading on CAO website.