

TO BE FILLED IN BLOCK LETTERS ONLY

ANNEXURE-IV

(Refer Para 14)

APPLICATION FOR ALLOTMENT OF MARRIED ACCDN FROM MOD POOL

(TO BE SUBMITTED IN DUPLICATE WITHIN SEVEN DAYS OF ASSUMING PERMANENT APPOINTMENT)

(FOR DETAILED INFORMATION, PLEASE VISIT OUR WEBSITE : caomod.nic.in)

1. Rank _____ Personal No _____
Full Name(IN BLOCK LETTERS) _____
 2. Service (Regt/Corps) _____
 3. Expected date of Superannuation _____
(Any change in the date of superannuation should be intimated to CAO/E-1 immediately)
 4. If re-employed:
(a) Date of termination of re-employment : _____
(b) Post against which re-employed (Encl re-emp order) : _____
 5. Account Number and Account _____
Office responsible for Pay & Allowances _____
 6. Complete office Address: _____
Appointment Held _____ Dte & Branch _____
Room No. _____ Building/Block _____ Location _____
E-mail id (Compulsory) _____
 7. Office Telephone Number _____ (please give civil/ mobile number).
 8. Details of Officer whom you have relieved (Enclose copy of Movement order/Gen form of the predecessor): -
(a) Name _____
(b) Appointment held by him _____
(c) Unit to which he is posted & date of SOS _____
(d) In case retired, date of retirement _____
 9. Date of Promotion to the present rank _____
 10. No & Date of posting Order _____
 11. Date of assumption of present Appointment (Permanent duty) _____
(Enclose 2 copies each of Posting Order, Movement Order & Assumption report / Gen Form / Arrival Report)
 12. Have you been posted to AFHQ/IS Orgn from a Unit located within Delhi area and while serving there were you in receipt of CCA at Delhi Rates? If so complete Appendix B and submit seniority certificate from the unit..
 13. Date of Birth _____
 14. Date of Marriage _____
 15. Whether spouse is a Govt. Servant. If so, details of accn allotted (if any to Spouse).

 16. Number of Children _____
 17. Particulars of accn occupied at present _____
 18. Whether interested in lower type of accn, and if so order of preferences
(a) _____ (b) _____ (c) _____
- (Applicable to Maj Gen & above/equivalents)

.....2

Note : Offer letters are normally issued on 1st and 3rd Friday of each month. You are requested to check the offer letter personally/through a rep/telephonically. (Tel : 23014796/6105/3802)

1. Received initial application with thanks from _____ at _____ hrs on _____.

(Signature of Recipient)

19. Whether you are retaining accn at your last duty station? If yes, please state whether it is : -

- (a) On ground of Children Education upto : _____
(Name will be considered for allotment only on personal request)
- (b) On any other grounds (state grounds) upto: _____

Note : NAC will be provided up to the date for which seniority has been covered for allotment of regular/hostel/hired accn.

20. If you are posted to DRDO, DGQA, DG AQA, DTE OF PLG & COORD, DTE OF STANDARDIZATION, DTE OF TECHNICAL DEV & PRO (AIR) etc., state whether you are PERMANENTLY SECONDED OR ON TENURE BASIS _____

21. Whether you are entitled to any ante dated/Delhi Station seniority. If yes, information in this regard to be submitted as per Appx 'A' for ante-dated seniority and Appx 'B' for Delhi Stn Seniority, alongwith application form latest within 14 days from the date of permanent posting.

Place: _____ Signature _____
 Date: _____

APPENDIX 'A'

Certified that: -

- (a) I served in operation area/afloat appointment service/abroad for the period from _____ to _____ prior to my posting to AFHQ/IS Orgn/attached units w.e.f _____. (Enclose certificates in the format at Annexure III of Accn Rules Book).
- (b) I did not stay with my family for a period of three months or more at any time during the period mentioned at (a) above.
- (c) I served in Peace station for the period from _____ to _____ and during that period, married accn was not available for allotment to me there. A certificate of Non Availability of Married Accn from OC/allotment authorities (as the case may be) of the previous duty station of posting is enclosed as per Annexure -V of Accn Rules Book).
- (d) I did not stay with my family for a period of three months or more at any time during the period mentioned in Para (c) above.

Place: _____
 Date: _____ (Signature of the officer)

CERTIFIED THAT PARTICULARS GIVEN ABOVE ARE CORRECT

Office Stamp

(Signature & Designation of the Counter-signing officer). This should be counter-signed by the next superior officer in rank only)