

NO .39987/12/Retn/CAO/E-I  
GOVERNMENT OF INDIA  
MINISTRY OF DEFENCE  
O/O THE JS(E/CAO)  
E-BLOCK , DHQ P.O.  
NEW DELHI-110 011

17 May 2017

To

The Chief of the Army Staff  
The Chief of the Naval Staff  
The Chief of the Air Staff

1. I am directed to convey the sanction of the President to grant retention of MoD Pool Accn under the administrative control of JS (E/CAO) at Delhi/New Delhi in r/o service officers posted from Armed Forces HQrs to units/military stations located in modified field, afloat, high risk area, high intensity, anti-insurgency areas/ formations field/operational areas/CI(Ops), for two months from the date of struck off strength. Thereafter, the retention of MoD pool accn shall be permitted subject to production of Non Availability Certificate (NAC) on bimonthly basis for non allotment of Separated Family(SF) Accommodation. The maximum period of retention shall not exceed eight months from the date of SOS or allotment of separated family accn(SF/FAFA) by the Stn HQrs Delhi Cantt/nearest Base Port/AF Stn Palam, whichever is earlier, subject to the following conditions:

(a) The officers seeking such retention should register their names provisionally for Separated Family Accn with concerned Stn HQrs at Delhi/New Delhi /nearest Base Port within 10 days from the date of SOS under intimation to the O/o JS(E/CAO) and intimate that the registration of SFA has been done at Delhi within 02 months of reporting at new duty station.

(b) Such retention shall be allowed on submission of the NAC, Non Availability Certificate, issued by the Stn HQrs Delhi Cantt/nearest Base Port Stn in r/o Naval officers/AF Stn Palam, strictly as per the enclosed format(as per annex 'A' to this letter). The officers seeking retention under this clause shall not be permitted to seek deferment of allotment or restrict area choice to a particular locality/floor for SF Accn/ accn at Base Port.

(c) Period of retention shall be extended upto max period of 08 months or the cut off dates for allotment of SF accn, as per the general waiting list, indicated in the NAC by the concerned Stn HQrs, whichever is earlier.

(d) The officers henceforth, shall not be permitted to extend the period of retention beyond the stipulated period as mentioned in the preceding paras, on any grounds whatever, and they shall thereafter be treated as unauthorised occupants. Thus, no further retention on grounds such as non-grant of leave

on Exigency of Service Certificate (EOSC), education, medical, compassionate, personal grounds, non-allotment of SF accn etc shall be allowed under any circumstances.

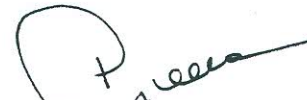
(e) The officers seeking retention under these provisions shall not be considered for provisioning of alternate temporary accn(hostel/govt hired) till allotment of SF accn/ Base Port accn.

(f) Before expiry of the period of retention the concerned officer shall make necessary arrangement well in advance for shifting his family from MoD pool accn and ensure timely vacation of the same.

(g) Further, officers seeking retention of accn on other grounds including education, NAC, detailment for attending courses, study leave, etc, shall not be eligible to avail any further retention as granted under the said provision. Retention as permitted under this clause cannot be combined with any other retention granted to the officer.

2. Accordingly, all the earlier instructions issued in this regard as applicable to MoD pool under JS(E/CAO) stands superseded.

3. The new provision shall be implemented wef date of issuance of Govt Letter. This issues with the concurrence of MoD(Fin/Wks) vide their ID No.179/Fin/W-III/17 dated 15 May 2017.

  
(Deepak Khosla)  
Dy CAO(Qtr)

Copy to :-

Ministry of Defence (Fin/Wks), Kashmir House, New Delhi  
The CGDA, West Block, RK Puram, New Delhi  
The Dir Audit Defence Services, L-II Block, New Delhi  
The CDA(Western Command), Chandigarh .... With Ink signed copy  
The Unit Accountant/CAO's Office .... With Ink signed copy  
The CDA(O) Pune  
The CDA(N) Mumbai  
AFCAO, Subroto Park, New Delhi  
Dir(Policy) Qtr, QMG's Branch  
PD(Works), NHQ  
Dte of Works, Air HQrs

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**NON AVAILABILITY CERTIFICATE FOR SF ACCN/ACCN AT BASE PORT(IN)**

Certified that \_\_\_\_\_ posted to the Station w.e.f. \_\_\_\_\_ and applied for allotment of SF married accn on \_\_\_\_\_. After grant of antedate seniority his seniority for accn has been fixed from \_\_\_\_\_.

2. The officer cannot be provided married accn in the Station by any means referred to in Para 9 of Ministry of Defence letter No 7506/93/1/D (Q&C)/47 dated 4<sup>th</sup> Dec 1947, as amended from time to time, reproduced in SAO 10/S/86.

3. The number of officers on the waiting list in the Station for allotment of SF Accn (permanent) is \_\_\_\_\_ and for SF Accn (temporary) is \_\_\_\_\_. The officer's position is \_\_\_\_\_ for SF accn(Pmt) and \_\_\_\_\_ for SF accn(temp). He is likely to be provided SF accn by \_\_\_\_\_.

4. Further certified that no officer junior to him on the waiting list has been allotted any type of SF accn.

5. It is certified that the officer has not made any request for deferment of his allotment in the above category, nor he has restricted his area choice for SF Accn to any particular locality/to any particular floor.

6. *NAC is valid for the period w.e.f. \_\_\_\_\_ to \_\_\_\_\_.*

Station: New Delhi

Signature of the Station Commander

Dated: \_\_\_\_\_

(Stamp)