

Tele : 23014623

No A/37974/S-11/CAO/R-III


MINISTRY OF DEFENCE
(Office of JS & CAO)

SUB: UPLOADING OF VACANCY CIRCULAR ON CAO'S OFFICE WEBSITE: 'SANITARY INSPECTOR' IN THE INTEGRATED HEADQUARTERS OF MINISTRY OF DEFENCE (ARMY, NAVY, AIR FORCE), DEFENCE STAFF HEADQUARTERS AND INTER SERVICE ORGANISATIONS BY DEPUTATION (INCLUDING SHORT TERM CONTRACT) FOR EX-SERVICEMAN-BY DEPUTATION/RE-EMPLOYMENT.

1. This office has issued vacancy circular to fill up 02 vacancies for the post of Sanitary Inspector in Integrated Headquarters of Ministry of Defence (Army, Navy, Air Force), Defence Staff Headquarters and Inter Service Organisations by Deputation (including short term contract) For Ex-Serviceman-by Deputation/Re-employment. As per DoP&T guidelines the vacancy circular is to be published in Employment News for giving wide publicity.

2. Accordingly, 01 copy of vacancy circular and 01 copy of Bio-Data/Curriculum Vitae Proforma (English & Hindi) are enclosed herewith, with the request that the circular may be uploaded on the official website of CAO's Office at the earliest.

Encl: As stated


(Z S Koireng)
Dy Dir, CAO/R-1 & R-3
04 May 2020

✓ CAO/EDP



“Har Kaam Desh Ke Naam”

VACANCY CIRCULAR

NO. A/37974/S-11/CAO/R-III

**GOVERNMENT OF INDIA
MINISTRY OF DEFENCE
OFFICE OF THE JOINT SECRETARY & CAO**

**Room No 174, ‘E’ Block,
Dara Shukoh Road
NEW DELHI – 110 011**

Dated: 04-05-2020

To

**All the Ministries/Deptts of Govt. of India
All the Chief Secretaries of State Govts
The Chief Secretaries of Union Territories**

SUB: FILLING UP OF 02 (TWO) POSTS OF SANITARY INSPECTOR IN INTEGRATED HEADQUARTERS OF MINISTRY OF DEFENCE (ARMY, NAVY, AIR FORCE), DEFENCE STAFF HEADQUARTERS AND INTER SERVICE ORGANISATIONS BY DEPUTATION (INCLUDING SHORT TERM CONTRACT). FOR EX-SERVICEMAN-BY DEPUTATION/RE-EMPLOYMENT.

Sir/Madam,

I am directed to say that **02 (Two) posts** of Sanitary Inspector is required to be filled in Integrated Headquarters of Ministry of Defence (Army, Navy, Air Force), Defence Staff Headquarters and Inter Service Organisations, New Delhi by Deputation (Including short term contract) and For Ex-serviceman by deputation/re-employment. The details of the post are as under:-

Post & Classification : **Sanitary Inspector**
General Central Service, Group ‘B’,
Non- Gazetted, Non-Ministerial.

Level in the Pay Matrix: Level-6

Eligibility Conditions : **Deputation (Including Short Term Contract):-**

Officers under the Central Government or State Governments or Union Territories or Public Sector Undertakings or recognised Research Institutions or Universities or Semi Government or Statutory or Autonomous Organisations:-

- (a) (i) holding analogous posts on regular basis in the parent cadre or department; **or**
- (ii) with six years service in the grade rendered after appointment thereto on a regular basis in posts in the “Level-5 in the Pay Matrix” or equivalent in the parent cadre or department: **or**
- (iii) with ten years’ service in the grade rendered after appointment thereto on regular basis in posts in the “Level-4 in the Pay Matrix” or equivalent in the parent cadre or department; **and**

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- (b) possessing the following educational qualification and experience, namely:

Essential:-

- (i) 12th Class pass or equivalent from a recognised Board or University;
- (ii) Sanitary Inspector's Certificate from a recognised Institution; **and**
- (iii) Two years' experience dealing with sanitation works in organisation in Central or State Government or Autonomous or Statutory organisation or Public Sector Undertaking or recognised Research Institution.

2. The period of deputation (including short-term contract) including period of deputation (including short-term contract) in another ex-cadre post held immediately preceding this appointment in the same or some other organisations or department of the Central Government shall ordinarily not to exceed three years. The maximum age limit for appointment on deputation (including short-term contract) shall be not exceeding 56 years as on the closing date of receipt of applications. The appointment on deputation shall be governed by DOP&T OM No. 6/8/2009-Estt. (Pay-II) dated 17 Jun 2010 and its subsequent amendments, if any.

3. For the purpose of appointment on deputation (including short term contract) basis, the service rendered on a regular basis by an officer prior to the 1st January, 2006 the date from which the revised pay structure based on the 6th CPC recommendation has been extended shall be deemed to be service rendered in the corresponding grade pay or pay scale extended based on the recommendations of the pay commission except where there has been merger of more than one pre-revised scale of pay into one grade with a common grade pay or pay scale and where this benefit will extend only for the post(s) for which that grade pay or pay scale is the normal replacement grade without any upgradation.

4. **For Ex-Serviceman – By Deputation/Re-employment:**

The Armed Forces personnel of the rank of Junior Commissioned Officer or equivalent in Indian Army, Navy and Indian Air Force due to retire or who are to be transferred to reserve within a period of one year and having the requisite qualifications and experience shall also be considered. Such persons would be given deputation terms up to the date on which they are due for release from the Armed Forces, thereafter, they may be continued on re-employment (Re-employment up to the age of superannuation with reference to civil posts).

5. **Job Profile:-** Administration, supervision and allocation of work to safaikarmacharis. Indenting/collection/issue of material (sanitary). Liaison with NDMC authorities for removing garbage from the dust bins and keeping roads etc., outside the building clean. Liaise with CPWD authorities for cleaning of choked sewer lines, repair/replacement of sanitary fitting of bathrooms/toilets etc.

