

VACANCY CIRCULAR

NO A/37974/S-11/CAO/R-III

GOVERNMENT OF INDIA
MINISTRY OF DEFENCE
OFFICE OF THE JOINT SECRETARY & CAO

ROOM NO 174, 'E' BLOCK,
DARA SHUKOH ROAD,
NEW DELHI - 110011

Dated, the 01 Feb 2018

To

All the Ministries/Depts. of Govt of India
All the Chief Secretaries of State Govts
The Chief Secretaries of Union Territories

SUBJECT: FILLING UP THE 02 (TWO) POSTS OF SANITARY INSPECTOR IN INTEGRATED HEADQUARTERS OF MINISTRY OF DEFENCE (ARMY, NAVY, AIR FORCE), DEFENCE STAFF HEADQUARTERS AND INTER SERVICE ORGANISATIONS BY DEPUTATION (INCLUDING SHORT TERM CONTRACT), FOR EX-SERVICEMAN-BY DEPUTATION/RE-EMPLOYMENT.

Sir,

I am directed to say that **02 (Two) posts** of Sanitary Inspector is required to be filled in Integrated Headquarters of Ministry of Defence (Army, Navy, Air Force), Defence Staff Headquarters and Inter Service Organisations, New Delhi By deputation (Including short term contract) and For Ex-Serviceman-By deputation/re-employment. The details of the post are as under :-

Post & Classification : **Sanitary Inspector**
General Central Service, Group 'B',
Non-Gazetted, Non-Ministerial.

Level in the Pay Matrix : Level-6

Eligibility Conditions : **Deputation (Including Short Term Contract) :-**

Officers under the Central Government or State Governments or Union Territories or Public Sector Undertakings or recognized Research Institutions or Universities or Semi Government or Statutory or Autonomous Organization:-

- (a) (i) holding analogous posts on regular basis in the parent cadre or department; or
- (ii) with six years service in the grade rendered after appointment thereto on a regular basis in posts in the "Level-5 in the Pay Matrix" or equivalent in the parent cadre or department; or
- (iii) with ten years' service in the grade rendered after appointment thereto on a regular basis in posts in the "Level-4 in the Pay Matrix" or equivalent in the parent cadre or department; and

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- (b) possessing the following educational qualification and experience, namely :

Essential :-

- (i) 12th Class pass or equivalent from a recognised Board or University;
- (ii) Sanitary Inspector's Certificate from a recognised Institution; **and**
- (iii) Two years' experience dealing with sanitation works in organization in Central or State Government or Autonomous or Statutory organization or Public Sector Undertaking or recognised Research Institution.

2. Period of deputation (including short term contract) including period of deputation (including short term contract) in another ex-cadre post held immediately preceding this appointment in the same **or** some other organization **or** department of the Central Government shall ordinarily not to exceed three years. The maximum age limit for appointment by deputation (including short term contract) shall not be exceeding 56 years, as on the closing date of receipt of applications. The appointment on deputation shall be governed by the terms and conditions laid down in Department of Personnel & Training No 6/8/2009-Estt. (Pay-II) dated 17 Jun 2010 and its subsequent amendments, if any.

3. For the purpose of appointment on deputation (including short term contract) basis, the service rendered on a regular basis by an officer prior to the 1.1.2006 (the date from which the revised pay structure based on the 6th Central Pay Commission recommendations has been extended, shall be deemed to be service rendered in the corresponding grade pay or pay scale extended based on the recommendations of the pay commission except where there has been merger of more than one pre-revised scale of pay into one grade with a common grade pay or pay scale and where this benefit will extend only for the post(s) for which that grade pay or pay scale is the normal replacement grade without any upgradation.

4. **For Ex-Serviceman- By Deputation/Re-employment :**

The Armed Forces personnel of the rank of Junior Commissioned Officer or equivalent in Indian Army, Navy and Indian Air Forces, due to retire or who are to be transferred to reserve within a period of one year and having the requisite qualification and experience shall also be considered. Such persons would be given deputation terms up to the date on which they are due for release from the Armed Forces, thereafter, they may be continued on re-employment. (Re-employment up to the age of superannuation with reference to civil posts).

5. **Job Profile:-** Administration, supervision and allocation of work to safaikaramcharis, Indenting/collection/issue of material (sanitary). Liaison with NDMC authorities for removing garbage from the dust bins and keeping roads etc., outside the buildings clean. Liaise with CPWD authorities for cleaning of choked sewer lines, repair/replacements of sanitary fitting of bathrooms/toilets etc.

