

**MINISTRY OF DEFENCE**  
**Office of the JS & CAO**

**FILLING UP THE POST OF SECTION OFFICER AT OUTSTATION**  
**ESTABLISHMENT**

Applications are invited from serving Section Officers of AFHQ Cadre who are desirous for transfer to the undermentioned Outstation Establishment:-

<b><u>Srl No.</u></b>	<b><u>Place of vacancy</u></b>	<b><u>Post</u></b>	<b><u>No. of Vacancy</u></b>
<b>1.</b>	<b>PTC, KALPAKKAM</b>	<b>Section Officer</b>	<b>01</b>

2. The individual selected for transfer can draw AFHQ rates of pay and allowances as admissible at that station. He will continue to be borne on the combined AFHQ Roll for all purposes. ***Applicant may note that the duration of posting is strictly for 5 years.***

3. Individual selected for transfer will have to make his own arrangement for residential accommodation at the new duty station. Individual who is in possession of Govt. accommodation in Delhi/New Delhi is not supposed to retain the same while deployed at Outstation Establishment.

4. TA/DA will be admissible for journey as per existing rules.

5. Individual selected for transfer will neither be allowed to withdraw his application after posting order is issued by this office nor seek transfer to Delhi before completion of normal tenure of service i.e., 05 years, at Outstation Establishment.

6. Application in the prescribed format as per the specimen attached may please be forwarded through respective Estt./Admin Section, so as to reach this office by **05 Apr 2019**.



(Anand Kumar TB)  
AO, CAO/P-1  
01 Mar 2019

Distribution: To all concerned

**APPLICATION FOR POSTING TO OUTSTATION ESTABLISHMENT**

1. Name & Designation :
2. Date of Birth :
3. Date of appointment in present grade :
4. Present office address :
5. Permanent Address :
6. Details of previous Outstation Posting, if any :
7. Outstation to which application is made :
8. Name & age of father/Spouse :
9. Occupation of father/Spouse with full address of Employer, with place :
10. Occupation of mother :
11. Details of brothers/sisters with marital status :
12. Occupation of unmarried sisters, if employed :
13. Any special reasons for seeking Transfer (In case of medical grounds, medical certificate to be attached) :

**DECLARATION**

I hereby declare that in case I am selected for posting, I will not decline to move or ask for cancellation of posting orders. I also declare that I will not seek transfer to Delhi before completion of normal tenure of service i.e., 05 years, at Outstation Establishment.

(Signature of Applicant)  
Designation :  
HQ/Br/Orgn. :

Date :

**ENDORSEMENT BY THE OFFICER UNDER WHOM WORKING**

Forwarded for consideration. In the event of selection of Shri/Smt/Km  
\_\_\_\_\_  
his/her service will be spared to take up the new appointment.

\_\_\_\_\_  
(Signature)  
Name:  
Designation:  
HQ/Br/Orgn.:

Date :