

No.38216/CAO/FMG
Government of India
Ministry of Defence
Office of the JS (Trg) & CAO
R.N.-09, 'E' Block Hutment
New Delhi – 110011
Dated

To,

The Chief Commercial Manager (Refunds),
I.R.C.A. Building, Northern Railways
New Delhi.

Subject : REFUND OF COST OF UNUSED RAILWAY WARRANT/FORM D

Surrender Certificate/Cancellation Ticket in respect of unused railway warrants/ Form 'D' as per the details given below are forwarded herewith in original.

It is requested that the cost of unused portion of the Railway Warrant may please be refunded to the CDA(O) Pune at an early date and the number of Credit adjustment bill may be intimated to the CDA(O) Pune under advise to this Office.

IC NO.
RANK & NAME -----

CDA A/C NO. -----

WARRANT / FORM 'D' NO.-----

FROM ----- TO -----

TDR NO./CANCELLATION TKT NO.-----

PNR NO/CST NO-----

REASONS FOR CANCELLATION-----

OFFICER

Officer

Encls : As stated above

Copy to :

The CDA (O) Pune

ADMINISTRATION

for Chief Administration

APPENDIX 'A' TO LETTER

NO.38216/CAO/FMG, DT.

S No	Station		Warrant/ Form 'D' No.	CST/Surrender Certificate No.	PNR/Ticket No	Reasons for cancellation	Whether on TD or Leave
	From	To					

SIGNATURE _____

NAME & RANK OF OFFICER _____

OFFICE SEAL