

FORM – 2

REIMBURSEMENT OF CHILDREN EDUCATION ALLOWANCE

(Ref : OM No. 12011/03/2008 (Allowance) Dated 02-09-2009)

1. Certified that the child/children mentioned, in respect of whom re-imbusement of Children Education Allowance is claimed, is/are wholly dependent upon me :-

| Name of child & Date of Birth | School in which studying | Class in which studying & A/Y | Total Education Allowance paid | Total amount of reimbursement claimed |
|--|--------------------------|-------------------------------|--------------------------------|---------------------------------------|
| (1) | (2) | (3) | (4) | (5) |
| 1) | | | | |
| Tuition fees – for the Whole Year 2014 - 15 /I/II/III/IV – Team/ # | | | | Rs. |
| Purchase of books (one Set/per child/per A/Y) | | | | Rs. |
| Purchase of Note books (one Set/per child/per A/Y) | | | | Rs. |
| Purchase of Uniforms (Two Sets/per child/per A/Y) | | | | Rs. |
| Purchase of school shoes (one Set/per child/per A/Y) | | | | Rs. |
| Total to be filled in column 4 above | | | | Rs. |
| 2) | | | | |
| Tuition fees – for the Whole Year 2014 - 15 /I/II/III/IV – Team/ # | | | | Rs. |
| Purchase of books (one Set/per child/per A/Y) | | | | Rs. |
| Purchase of Note books (one Set/per child/per A/Y) | | | | Rs. |
| Purchase of Uniforms (Two Sets/per child/per A/Y) | | | | Rs. |
| Purchase of school shoes (one Set/per child/per A/Y) | | | | Rs. |
| Total to be filled in column 4 above | | | | Rs. |

2. Certified that the Education Allowance indicated against the child/children had actually been paid by me (Receipts enclosed). (Note : Copy of School fee card & Bank challans/Paid up Receipts/purchase receipts in original are to be enclosed).

3. Certified that :-

- (i) My spouse is not a Central Government Servant.
- (ii) My spouse is a central Govt. Servant and she has not claimed/will not claim children's educational allowance in respect of our child/children.

4. Certified that during the period covered by the claim the child attended the school regularly and did not absent himself/herself from the school without proper leave for a period exceeding one month.

5. In the event of any change in the particulars given above which affect my eligibility for children's educational allowance, I undertake to intimate the same promptly and also to refund excess payments, if any made.

6. **This bill is limited to the eldest of my two children only.**

7. **The School Affiliation/Registration No.** _____ .

8. **The details of my family are as follows :-**

- (a)
- (b)
- (c)
- (d)
- (e)

Note : # Tuition Fee Means Tuition fee, Admission fee, lab fee, special fee charged for agriculture, electronics, music or any other subject, Fee charged for practical work under the programme of work experience, fee paid for the use of any aid or appliance by the child, library fee, games/sports fee and fee for extra curricular activities

Encls :

Place : New Delhi

(Signature of the Govt. servant)

Dated : 201