

MINISTRY OF DEFENCE
(Office of JS & CAO)
Defence Headquarters Training Institute

Sub: ORIENTATION COURSE FOR RETIRING OFFICIALS
FROM 06 - 08 JULY 2020


The Defence Headquarters Training Institute (DHTI) will be organizing a three day "Orientation Course for Retiring Officials" from **06 - 08 July 2020** in its premises for AFHQ officials who will be retiring in the month of **July 2020**.

2. The objectives of the course are :-

- (i) To inform the participants about various Government rules applicable to retired employees and about various facilities available after retirement;
- (ii) To inform the participants about various entitlements on superannuation; and
- (iii) To prepare the participants to successfully handle changes in life after retirement.

3. A written confirmation to the effect that the official will be attending the course may please be communicated to this office on receipt of this letter.

4. However Covid-19 restrictions, the intake of participant to this course will be in accordance with Govt of India instruction/order with regard to personal distancing. Accordingly, all concerned competent authorities are requested to relieve the Officers/officials mentioned in the appendix (post tele confirmation from DHTI) to attend the course commencing **at 09:30 AM on 06 July 2020 at CAO conferance Hall, E-Block, New Delhi.**


(Gunjan Gandhi)
Dy. Director, DHTI
Tele: 23011936/1937s

To All Retiring Officers

Copy to:-

CAO/ EDP Cell: For uploading on CAO's website.

**LIST OF RETIRING OFFICIALS DETAILED FOR THE COURSE
TO BE HELD FROM 06 -08 JULY 2020**

Sl No.	ID	Name(Shri/Smt/Ms)	Designation	Office	Date of Retirement
1.	A188083	MUKESH NARAIN GHEI	DIRECTOR	MGO/GAZ/ASSISTANT	31-Jul-2020
2.	A046554	S LALITA DEVI SMT	EXECUTIVE PPS	R & D/GAZ	31-Jul-2020
3.	A042952	SHRI CHAND	PPS	R & D/GAZ	31-Jul-2020
4.	A297736	R GANESAN	PPS	DGQA	31-Jul-2020
5.	A064316	VIKRAM SINGH	SO	CAO (GAZETTED)	31-Jul-2020
6.	A141222	V VENKATRAMAN	SO	CAO (GAZETTED)	31-Jul-2020
7.	A094357	VIJAY SINGH CHAUHAN	SO	DGQA	31-Jul-2020
8.	A179115	CHANDRAVATI	SO	DGQA	31-Jul-2020
9.	A159601	ASHOK KUMAR	SO	MGO/GAZ/ASSISTANT	31-Jul-2020
10.	A172017	NEELAM DHAWAN SMT	SO	MGO/GAZ/ASSISTANT	31-Jul-2020
11.	A172075	K CHANDIRASEKARAN	SO	E-in-C	31-Jul-2020
12.	A021186	TAPAS CHANDRA DAS	SO	GS BRANCH	31-Jul-2020
13.	A171289	N SEKAR	SO	IHQ MOD (NAVY)	31-Jul-2020
14.	A094232	SANGEETA KAUSHAL SMT	SO	AIR HQ	31-Jul-2020
15.	A179061	T SRIVALLI SMT	SO	AIR HQ	31-Jul-2020
16.	A178811	R SREEDHAR	SO	DEPUTATION	31-Jul-2020
17.	A028929	G S RAWAT	ASSTT SO	Q M G-1	31-Jul-2020
18.	A131498	SUBHASH CHAND	ASSTT SO	MGO/GAZ/ASSISTANT	31-Jul-2020
19.	A131133	ASHOK KUMAR CHOUHAN	ASSTT SO	MGO/GAZ/ASSISTANT	31-Jul-2020
20.	A021988	RAJESH KUMAR	CH PHOTOGRAPHER	A F F P D	31-Jul-2020
21.	A043920	RAJ SINGH	Sr SECTT ASSTT	D G D E	31-Jul-2020
22.	A188926	DURGA SINGH	CLERK	CANTEEN (ARMY HQs/ISOs)	31-Jul-2020
23.	A091695	BRAHAM PRAKASH	Jr RECP OFFICER	SECURITY OFFICE	31-Jul-2020
24.	A094779	A S TYAGI	M T S	DGQA	31-Jul-2020
25.	A028664	MADAN LAL	M T S	MGO/MTS	31-Jul-2020
26.	A023180	BIJENDER SINGH	M T S	IHQ MOD (NAVY)	31-Jul-2020
27.	A149640	SATYAPAL SINGH	M T S	AIR HQ	31-Jul-2020

June