

MINISTRY OF DEFENCE

OFFICE OF THE JS & CAO
(Defence Headquarters Training Institute)

**Sub: WORKSHOP ON PENSION AND NATIONAL
PENSION SYSTEM (NPS) ON 08 – 09 JUL 2021**

1. Defence Headquarters Training Institute (DHTI) will be organizing a workshop on Pension and National Pension System (NPS) on **08 – 09 Jul 2021** in its premises at Room No.185-A, 'B' Block. The course is of 02 full days duration and will be conducted in a mix of offline and online mode in compliance with the guidelines issued by DOP&T.

2. **Objectives** : The key objectives of the Workshop are as following:

- (a) To describe general provisions relating to CCS (Pension) Rules including type of pension.
- (b) To calculate Qualifying Service, Emoluments & Average Emoluments.
- (c) To calculate pensionary benefits including commutation of pension.
- (d) To describe provisions relating to family pension; and
- (e) To describe provisions relating to National Pension System (NPS).

3. **Eligibility**: The Course is open to all Officers and Staff dealing with civilian administration in three Service HQs, ISOs & Ministry of Defence. The course capacity is **25** Participants. Preference will be given to those officials who are dealing with pension paper processing. Applicant should preferably be below **58** years of age. Due to prevailing Covid -19 circumstances, social distancing norms are being strictly maintained by the Institute. The workshop capacity is **12 for Offline/ classroom mode at DHTI Premises to ensure proper social distancing**. In case the total number of confirmation received more than 12 the workshop will be conducted through Online/Virtual mode. The participants would be intimated regarding this prior commencement of the workshop.

4. The applications of officers, desirous of undergoing the course may be forwarded in proforma at Appendix 'A' to this note, duly recommended by **30 Jun 2021**. The confirmations of the participants will be intimated telephonically.


(Anil Arora)
Dy Director, DHTI
Tele: 23011937

As per standard distribution list

Copy to:

✓ CAO/EDP Cell : For uploading on CAO'S website

MoD, JS & CAO, I.D. No.A/26002/110/CAO/Trg dt. 09 Jun 2021

APPLICATION PROFORMA**WORKSHOP ON PENSION AND NATIONAL PENSION SYSTEM (NPS)**
(08 - 09 JUL 2021)

1. Name (In English) :
(In Hindi) :
2. Employment ID No./Service No. :
3. Date of Birth :
4. Designation :
5. Category : SC ST OBC GEN

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6. Nature of Duties being performed at :
present
7. Complete Office Address :
(including Directorate, Room No.
Block No. etc)
- | | | | | |
|------|------|-----|------|-----------|
| Army | Navy | Air | ISOs | HQrs/ISOs |
|------|------|-----|------|-----------|
8. Telephone Nos. (Office) :
(Mobile) :
9. Do you Own Smartphone ? YES / NO
10. Are you well versed in handling Smartphone/Computer/laptop with internet? YES / NO
11. If yes, Have you checked your physical status on Aarogya Setu app today? YES /NO
12. If yes, Your Status on Aarogya Setu is.....
13. Whatsapp No. :
14. E-mail ID :

I confirm that I shall attend the classes regularly and punctually and shall not avail any leave during the course.

Date:**(Signature of the Applicant)****RECOMMENDATION OF THE OFFICER UNDER WHOM WORKING**

Certified that in the event of selection of, Shri/Smt/Kum _____ for the course, he/she will be relieved by this office to attend the course.

Date

Signature
Name & Designation
Office & Tele No.**CAO/DHTI, 185A, B Block**