


**MINISTRY OF DEFENCE**  
Office of JS & CAO  
(Defence Headquarter Training Institute)

**Sub : SUPPLEMENTARY LIST OF 70<sup>th</sup> ORIENTATION COURSE  
FOR ASSISTANT SECTION OFFICERS**

1. The Defence Headquarters Training Institute (DHTI) will be organising the 70<sup>th</sup> Orientation Course for Assistant Section Officers (ASOs) who are promoted during 2017 of AFHQ Civil Service, from **29 Apr 19 to 17 May 2019**. The objective of the course is to impart academic inputs and attitudes necessary for shouldering the higher responsibilities required for the post of Assistant Section Officers.
2. A supplementary list of ASOs, mentioned for the "70<sup>th</sup> Orientation Course are attached as Appendix 'A'.
3. The duration of course is three weeks including study tour, which is mandatory for all participants. In accordance with Para 8 of GOI letter no. A/25991/5/CAO/Trg dated 16 May, 2006, the participants are advised to draw an advance of **Rs. 30,000/- (Rupees Thirty thousand only)** from their respective offices under the Head "TA/DA Expenses" to meet the expenses on study tour. This contribution may be released in **cash** only and the same shall be collected by DHTI from the participating officials. **Accordingly a move sanction in this regard may be collected from DHTI.**
4. It is clarified that any request for deferment will not be entertained by DHTI unless the Head of the respective Organisation clearly specifying the circumstances necessitating deferment & recommend it. In such cases also, the official will be detailed on subsequent course and no request for deferment will be accepted, as these training programmes are mandatory for the officials.
5. The **confirmation regarding the participation of the individual** on the course should reach DHTI by **25 Apr 2019, along with the present contact particulars of the participant**. The officials should be relieved and directed to report to **DHTI, Room No. 185-A, B-Block, New Delhi at 9:15 AM on 29 Apr 2019** along with relieving letter.
6. Please acknowledge receipt.

  
(Dr. S K Mishra)  
Director, DHTI  
16 Apr 2019

**All concerned Organisations**  
**All Participants**

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**CAO/EDP**

- For uploading on Website

**SUPPLEMENTARY LIST OF 70<sup>TH</sup> ORIENTATION COURSE FOR  
ASSISTANT SECTION OFFICERS  
TO BE HELD DURING 29 APR 2019 TO 17 MAY 2019**

SI	EMP ID	NAME (Shri/Smt/Kum)	DOB	DATE OF APPT AS ASSTT	OFFICE
1.	A258195	RAJIV RANJAN JHA	02-Jul-75	30-May-17	CAO
2.	A261735	KAUSHAL KUMAR	30-Jan-79	30-May-17	AG
3.	A260019	SANJOY KUMAR	01-Mar-77	28-Jun-17	DGR

*Sulhi*