


MINISTRY OF DEFENCE
Office of JS & CAO
(Defence Headquarter Training Institute)

Sub : SUPPLEMENTARY LIST OF 69TH ORIENTATION COURSE FOR ASSISTANT SECTION OFFICERS

1. The Defence Headquarters Training Institute (DHTI) will be organising the **69th** Orientation Course for Assistant Section Officers (ASOs) who are promoted during 2017 of AFHQ Civil Service, from **05 Mar 19 to 22 Mar 2019**. The objective of the course is to impart academic inputs and attitudes necessary for shouldering the higher responsibilities required for the post of Assistant Section Officers.
2. A supplementary list of ASOs, who have been nominated for the “**69th** Orientation Course for ASOs” are hereby detailed as per the list attached as Appendix ‘A’.
3. The duration of course is three weeks including study tour, which is mandatory for all participants. In accordance with Para 8 of GOI letter no. A/25991/5/CAO/Trg dated 16 May, 2006, the participants are advised to draw an advance of **Rs. 30,000/- (Rupees Thirty thousand only)** from their respective offices under the Head “TA/DA Expenses” to meet the expenses on study tour. This contribution may be released in **cash** only and the same shall be collected by DHTI from the participating officials. **Accordingly a move sanction in this regard may be collected from DHTI.**
4. It is clarified that any request for deferment will not be entertained by DHTI unless the Head of the respective Organisation clearly specifying the circumstances necessitating deferment & recommend it. In such cases also, the official will be detailed on subsequent course and no request for deferment will be accepted, as these training programmes are mandatory for the officials.
5. The **confirmation regarding the participation of the individual** on the course should reach DHTI by **01 Mar 2019, along with the present contact particulars of the participant**. The officials should be relieved and directed to report to **DHTI, Room No. 185-A, B-Block, New Delhi at 9:15 AM on 05 Mar 2019** along with relieving letter.
6. Please acknowledge receipt.


(Dr S K Mishra)
Director, DHTI
27 Feb 2019

All concerned Organisations
All Participants

Copy to :-

Dy CAO (P)

CAO/EDP -

For uploading on Website

SUPPLEMENTARY LIST OF 69TH ORIENTATION COURSE FOR
ASSISTANT SECTION OFFICERS
TO BE HELD DURING 05 MAR 2019 TO 22 MAR 2019

Sl	EMP ID	NAME (Shri/Smt/Kum)	DOB	DATE OF APPT AS ASSTT	OFFICE
1.	A264554	LAKHMIR SINGH	05-Feb-83	25-Jan-17	SECURITY OFFICE
2.	A265069	AJAY KUMAR	22-Dec-80	25-Jan-17	DRDO
3.	A270009	SANDEEP KUMAR	10-Aug-79	03-Feb-17	AG
4.	A269632	RAJEEV KUMAR	11-Jan-77	25-Jan-17	AIR HQ
5.	A270562	PRAMOD PASWAN	15-Jan-74	31-Jan-17	CAO
6.	A269690	KISHOR REVCHAND SHETE	07-Sep-74	25-Jan-17	MGO
7.	A270348	BARDAN DEMTA	15-Feb-75	25-Jan-17	CAO
8.	A270393	MANOJ KUNWAR	05-Jul-82	25-Jan-17	AIR HQ
9.	A269744	ANIL KUMAR MEENA	07-Apr-78	25-Jan-17	QMG
10.	A262042	MANJULAM BHARTI SMT	31-Dec-76	03-Mar-17	MGO

