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MOST IMMEDIATE

Tele: 23011936/37

A/26003/24 (1)/CAO/TRG/DHTI

MINISTRY OF DEFENCE
Office of JS & CAO)
Defence Headquarters Training Institute

Sub: SUPPLEMENTARY LIST OF 14th INDUCTION COURSE FOR STENO
'D' /PAs

1. Please refer to circular of even No. dated 26 Apr 2019.
2. The Defence Headquarters Training Institute (DHTI) will be organizing the **14th Induction Course for Steno 'D' /PAs** of AFHQ from **19 Aug 2019 to 20 Sep 2019**. The objective of the course is to impart academic inputs and attitudes necessary for shouldering the job responsibilities required for the post of Stenos/PAs
3. As the last date for submission of nominations is over and course is under-subscribe/hence Stenos/PAs, who have joined AFHQ Service from January 2010 onwards and have not undergone Induction Training so far, are hereby detailed for the **five weeks Induction Course for Steno 'D' /PAs** as per the Supplementary list attached as Appendix 'A'.
3. The 05 weeks training mentioned in the note under reference also includes a study tour which is mandatory for all participants. The participants will be required to draw an advance from their respective offices under the Head "TA/DA Expenses" to meet the expenses on study tour. The authority for the same specifying amount of advance, dates and destination of the said study tour will be issued later.
5. The **confirmation** regarding participation of the individual in the course should reach DHTI with their **Telephone Nos.** by **12 Aug 2019** positively. The officials should be relieved and directed to report to **DHTI, Room No. 185-A, B-Block, New Delhi at 9:00 AM on 19th Aug 2019 with relieving letter.**
6. Please acknowledge receipt.



(Dr S K Mishra)

Director, DHTI

28 Jun 2019

CAO/EDP - For uploading on website

(Refer to Para 2 of ID No. A/26003/24(1)/CAO/TRG/DHTI dt 28 Jun 2019)

SUPPLEMENTARY LIST OF 14th INDUCTION COURSE FOR STENO 'D' /PAs19 Aug 2019 to 20 Sep 2019

| S. No. | ID Nos. | NAME (SMT./SHRI.) | DESIG | OFFICE |
|--------|----------|------------------------|---------|---------|
| 1. | A305213 | DEEPAK DAHIYA | STENO-D | E- IN-C |
| 2. | A305200 | DINESH KUMAR | STENO-D | NHQ |
| 3. | A305242 | GULSHAN KUMAR MEENA | STENO-D | NDC |
| 4. | A305271 | SHARWAN KUMAR | STENO-D | AIR HQ |
| 5. | A305284 | ARPITA VARSHNEY | STENO-D | DGQA |
| 6. | A305312 | ABHISHEK DHINGRA | STENO-D | NHQ |
| 7. | A305297 | SHIVAM CHOUDHARY | STENO-D | GS |
| 8. | A305325 | PRIYANKA SNEHI | STENO-D | DRDO |
| 9. | A305309 | VIJAY MEENA | STENO-D | E- IN-C |
| 10. | A 305664 | SABAHAT NAAZ | STENO-D | DRDO |

