

Office Memorandum

No. A/26002/93/CAO/Trg

28 Feb 2019

**STUDY TOUR : 68TH ORIENTATION COURSE FOR
ASSISTANT SECTION OFFICERS (ASOs) FROM 16 -19 MAR 2019**

1. Refer to this Institute OM of even No. dt 14 Nov 2018 (For 68th OCASOs participants).
2. 11 participants of 68TH Orientation Course (as Annexure-I), were relieved from DHTI vide OM referred at Para 1 above with instruction to report back to DHTI for completion of remaining 02 working days of Orientation Course for study tour. Study tour could not be materialized during training period due to administrative reasons. As the tour programme has now been finalized, it is decided by the competent authority to conduct the study tour from **16 Mar – 19 Mar 2019** (incl journey period) in **Jodhpur** Sector. **Sh Gunjan Gandhi, Dy Dir, DHTI**, will be the Tour Coordinator for the said study tour.
3. In accordance with para 8 GOI Letter No. A/25991/5/CAO/Trg dated 16 May 2006 the participants are required to draw an advance of Rs. **20,000/-** (Rupees Twenty Thousand Only) from their respective offices under the Head "TA/DA Expenses" to meet the expenses on study tour. This advance may be released and the same will be collected by DHTI, **through Cheque Only** from the participating officials. Move Sanction for obtaining advance will be issued by DHTI after confirmation from the office of the participant that ASOs will be relieved for the study tour. Move sanction will be issued on **01 Mar 2019** onward.
4. The participants will be required to submit the study tour report by **25 Mar 2019** (F/N). It is pertinent to mention that the successful completion of training (including study tour) is **compulsory** for Orientation Course for ASOs. The study tour is mandatory for all participants, those who do not attend this study tour, will not be called for next time. They will be awarded **Zero marks** for study tour component and their results will be prepared accordingly. The result sheet and certificate will be awarded **only after successfully completion of the study tour**.



(Signature)
(Dr. S K Mishra)
Director, DHTI
Tele : 23014686

Encls: Annexure- I

Copy forwarded to :

1. **All Participants** (List attached at Annexure-I & II) – are required to report in DHTI on **13 Mar 19 (A/N) at 1500 Hrs** for Tour briefing.
2. **Sponsoring Authority-** It is requested that the participants of the course may now be relieved to join the mandatory Study Tour & other activities scheduled from **16 - 19 Mar 2019**.

EDP CELL ÷ for Upload.

68th ORIENTATION COURSE FOR ASOs (29 Oct to 16 Nov 2018)

LIST OF THE PARTICIPANTS

Sl No.	NAME	ID NO.	DOB	OFFICE
1	JAIDEEP KUMAR BANERJEE	A260259	01-Jan-75	MDDS
2	NAREN BANERJEE	A260387	01-Dec-73	CAO
3	RAMBAKAS MEENA	A270249	02-Aug-75	GS
4	JAGDISH CHANDER PANDEY	A202325	03-Jun-62	DGAFMS
5	HEM RAJ	A236278	01-May-64	GS
6	RAM NATH SINGH	A258939	28-Apr-75	QMG
7	DINESH SINGH	A261090	21-Jan-81	AG
8	RAJESH KUMAR	A261128	10-Jul-75	AIR HQ
9	RAJIV KUMAR	A256654	01-Oct-72	DRDO
10	CHANDER BHAN	A086246	17-Jul-63	MGO
11	ABHISHEKH RANJAN	A259572	05-May-76	AIR HQ

Sudh

