


MINISTRY OF DEFENCE
[Office of JS & CAO]

Sub: TWO YEAR FULL TIME POST-GRADUATE DIPLOMA IN MANAGEMENT (FINANCIAL MANAGEMENT) COURSE COMMENCING IN JULY, 2021.

1. The Arun Jaitley National Institute of Financial Management (NIFM), Faridabad (Haryana) will conduct two years' full time Post-Graduate Diploma in Management (Financial Management) [PGDM (FM)] from July 2021. The programme is recognized by All India Council of Technical Education (AICTE).
2. The programme embodies sensitization of the participants to the contemporary concerns facing the country and the government in particular, besides the corporate world. The program addresses the key issues in Public Financial Management. Besides class-room teaching for conceptual and theoretical orientation of the participants, the program focuses on experience sharing and shared learning through a variety of interventions such as case method, panel discussions, presentations, seminars etc.
3. The eligibility criteria laid down by the Institute are as under:
 - (a) Officers at middle/senior level working with the Central or State Governments, Public Enterprises and autonomous organisation belonging to State/Central Government;
 - (b) All participants must have completed Graduation or a degree equivalent thereto from an Indian/foreign University/ Institutions recognized by Association of Indian Universities, Ministry of HRD, Government of India;
 - (c) Minimum percentage of marks at graduation level should be 50%. Scoring higher percentages at higher levels such as post-graduation would not relax the minimum percentage requirement at graduation level; and
 - (d) The upper age limit for all participants would be 50 years on the date of submission of application form i.e. 01.05.2021.

4. AFHQ Civil Service Officers (Group 'A') below 50 years of age as on 01.05.2021, who are desirous to participate the above mentioned programme, may apply in the prescribed application form. The application, duly filled in and recommended by his/her Controlling Officer, should reach this office by **09 April 2021**. All supporting documents i.e., certificate and mark sheet showing minimum educational qualification required and date of birth should be enclosed along with the application. Applications received after due date will not be entertained. Applicants are also requested to carefully study course brochure available at NIFM website before applying

5. It may please be noted that selection of the nominee will be as per the prescribed eligibility criteria laid down by NIFM, Faridabad.


(A S Yadav)
Director (DCW & Trg)
Tel. 23792441

As per standard distribution list.

MoD, JS & CAO, I.D. No. A/26009/8/CAO/Trg dated 09 Mar 2021

Copy to :-

✓ DD (CAO/EDP) : With request to put this circular on the Website of Office of JS & CAO.

Arun Jaitley National Institute of Financial Management Faridabad

(A Government of India Institution)



APPLICATION FORM

POST GRADUATE DIPLOMA IN MANAGEMENT
(FINANCIAL MANAGEMENT)
PGDM (FM) PROGRAMME 2021-23

Affix recent
Passport size
Photograph
(self-attested)

TO BE FILLED IN BY THE APPLICANT

Name: First _____ Middle _____ Last _____

Male: (Tick) Female: (Tick) Age in years Date of Birth

Designation _____

Organization _____

Address _____ _____ _____ _____
City _____ State _____
Pin/Zip _____ Country _____ Fax _____
Email _____ Phone _____ Mobile _____

Educational Qualification (Graduation onwards)

Sl. No.	Qualification	University	Year of Passing	Specialization	% Marks

Work Experience: (Starting with your present position)

Sl. No.	Post held	Organization	From	To	Job Profile

I undertake that upon my admission to PGDM (FM) programme conducted by AJNIFM, I would abide by rules and regulations governing the conduct of the programme.

Date:.....

Signature of the Applicant

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