

OFFICE OF THE JS (E) & CAO
(Defence Headquarters Training Institute)

Sub: WORKSHOP ON : CREATIVE PROBLEM SOLVING
(08 Aug 2017 – 09 Aug 2017)

1. Defence Headquarters Training Institute (DHTI) will be organizing first workshop on Creative Problem Solving Covering from **08 Aug 2017–09 Aug 2017** in its premises at Room No.185-A, 'B' Block. The duration of the workshop will be 02 days.

2. The key learning objectives for the workshop are as under:-


- (a) Define the concept of Creativity & Innovation.
- (b) Comprehend the model of creative problem solving.
- (c) Explain process of Idea generation.
- (d) List creative problem solution techniques.

The probable programme outcomes expected are as under:-

- (a) Awareness about out of box thinking.
- (b) Cultivation of sparks moments.
- (c) To come out of inertia in life.
- (d) Using creativity for decision making.

3. **Eligibility.** The workshop is open to only Gazetted Officers/ Service Officers working in three Service HQs, ISOs and Ministry of Defence. The workshop capacity is **25**. Preference will be given to those officers who are below **58** years of age.

4. The applications of officers desirous of participating in the workshop may be forwarded in the proforma at Appendix 'A' to this note, duly recommended by **28 Jul 2017**. Selection of the candidates will be based on first come, first served basis.


(Namita Malik)
Dy Director, DHTI
Tel. 23010874

As per standard distribution list

MoD, JS(E) & CAO, I.D. No.A/26002/110/CAO/Trg dt. 13 Jun 2017

CAO/EDP Cell

WORKSHOP ON CREATIVE PROBLEM SOLVING

(08 Aug 2017 – 09 Aug 2017)

APPLICATION PROFORMA

1. Name (In English) :
(In Devnagri Script) :
2. Employment ID No./Service No. :
3. Date of Birth :
4. Designation :
5. Complete Office Address
(including Directorate, Room No.,
Block No. etc)
6. Telephone No. :

(Signature of the Applicant)

RECOMMENDATION OF THE OFFICER UNDER WHOM WORKING

File No. dt.....

Certified that in the event of selection of, Shri/Smt/
Kum _____ for the above
mentioned workshop, he/she will be relieved by this office to attend the course.

CAO/DHTI, 185-A, B-Block

Signature
Name & Designation
Office & Tele No.

Dy Director, DHTI
Tel 23010874

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