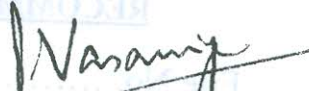


MINISTRY OF DEFENCE

Office of JS (E/CAO)

**SUB: WORKSHOP ON HANDLING OF CAT/COURT CASES**  
**FROM 20 – 21 JUL 2017**

1. The Defence Headquarters Training Institute (DHTI) will be organizing a two days 'Workshop on Handling of CAT/Court Cases' from 20-21 Jul 2017 in its premises located in 'B' Block, Room No. 185A. The classes will be held from 10:00 AM to 04:30 PM.
2. The aim of the workshop is to equip the officers with the knowledge and skills required for handling of CAT/Court cases. Topics in the course include Hierarchy of Courts, Action on receipt of notice, Role of Govt. officials in raising preliminary objections, Handling of contempt petition, Action after disposal of cases, Armed Forces Tribunal etc. There will be practical exercise on preparation of reply also.
3. Eligibility: The workshop is meant for all AFHQ officers and service officers working in various service HQs/ISOs dealing with or is expected to deal with court cases.
4. Course Capacity : Approximately 25.
5. The applications of eligible officers desirous of undergoing the workshop may be forwarded by **12 Jul 2017**, as per proforma at Appendix 'A' to this note, duly recommended. Selection of candidates will be based on merit and on first come, first serve basis. The selection will be intimated separately.

  
(Parth Vasaniya)  
Dy Director, DHTI  
Tele: 23014680

**AS PER STANDARD DISTRIBUTION LIST**

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MoD, O/o JS(E/ CAO), ID No. A/26002/63/CAO/Trg dt 19 Jun 2017

**WORKSHOP ON HANDLING OF CAT/COURT CASES**

(20 – 21 Jul 2017)

**APPLICATION PROFORMA**

1. Name (In English) :  
(In Devnagri Script) :
2. Employment ID No./Service No. :
3. Date of Birth :
4. Designation :
5. Nature of Duties being performed at :  
present clearly bringing out involvement.
6. Complete Office Address :  
(including Directorate, Room No.,  
Block No. etc)
7. Telephone No. :

**(Signature of the Applicant)**

**RECOMMENDATION OF THE OFFICER UNDER WHOM WORKING**

File No. .... dt.....

Certified that in the event of selection of, Shri/Smt/Kum \_\_\_\_\_ for the above mentioned course, he/she will be relieved by this office to attend the course.

CAO/DHTI, 185-A, B-Block

Signature  
Name & Designation  
Office & Tele No.