

MINISTRY OF DEFENCE

Office of JS & CAO

(Defence Headquarter Training Institute)

**Sub : SUPPLEMENTARY LIST OF 67th ORIENTATION COURSE
FOR ASSISTANT SECTION OFFICERS**

1. The Defence Headquarters Training Institute (DHTI) will be organising the 67th Orientation Course for Assistant Section Officers (ASOs) who are newly promoted during 2017 of AFHQ Civil Service, from **30 July 18 to 17 Aug 2018**. The objective of the course is to impart academic inputs and attitudes necessary for shouldering the higher responsibilities required for the post of Assistant Section Officers.

2. A supplementary list of ASOs, mentioned for the "67th Orientation Course are attached as Appendix 'A'.

3. The duration of course is three weeks including study tour, which is mandatory for all participants. In accordance with Para 8 of GOI letter no. A/25991/5/CAO/Trg dated 16 May, 2006, the participants are advised to draw an advance of **Rs. 30,000/- (Rupees Thirty thousand only)** from their respective offices under the Head "TA/DA Expenses" to meet the expenses on study tour. This contribution may be released in **cash** only and the same shall be collected by DHTI from the participating officials. **Accordingly a move sanction in this regard may be collected from DHTI.**

4. It is clarified that any request for deferment will not be entertained by DHTI unless the Head of the respective Organisation clearly specifying the circumstances necessitating deferment & recommend it. In such cases also, the official will be detailed on subsequent course and no request for deferment will be accepted, as these training programmes are mandatory for the officials.

5. The **confirmation regarding the participation of the individual** on the course should reach DHTI by **15 Jul 2018, along with the present contact particulars of the participant**. The officials should be relieved and directed to report to **DHTI, Room No. 185-A, B-Block, New Delhi at 9:15 AM on 30 Jul 2018** along with relieving letter.

6. Please acknowledge receipt.



(Dr Arvind)
Director, DHTI

03 Jul 2018

All concerned Organisations

All Participants

Copy to :-

Dy CAO (P)

CAO/EDP

- For uploading on Website

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Appx 'A' to OM No. A/26002/93/CAO/Trg dated 03 Jul 2018

**SUPPLEMENTARY LIST OF 67th ORIENTATION COURSE FOR
ASSISTANT SECTION OFFICERS
TO BE HELD DURING 30 JULY 2018 TO 17 AUG 2018**

SI	EMP ID	NAME (Shri/Smt/Kum)	DOB	DATE OF APPT AS ASSTT	OFFICE
1.	A258182	RAMAN KUMAR	01-Jan-74	25-Jan-17	PMO
2.	A258380	PRAMOD KUMAR PRAMOD	31-Dec-76	25-Jan-17	PMO

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3/17/18