


Office Memorandum

No. A/26002/01/CAO/Trg

22 Sep 2017

STUDY TOUR 57TH & 58TH INDUCTION COURSE FOR
JUNIOR SECRETARIAT ASSISTANT(JSA) FROM 12 -15 OCT 2017

1. Ref OM of even number of the following:
 - (a) A/26002/01/CAO/Trg dt 22 Jun 2016 (For 57th JSA participants).
 - (b) A/ 26002/01/CAO/Trg dt 10 Aug 2016 (For 58th JSA participants).
2. 15 participants of 57th Induction Course & 19 participants of 58th Induction Course of JSAs were relieved from DHTI vide OM referred at Para 1(a) and (b) above respectively with an instruction to report back to DHTI for completion of remaining 02 working days of study tour. Study tour could not be materialized during training period due to administrative reasons. As the tour programme has now been finalized, it is decided by the competent authority to conduct the study tour from 12 Oct to 15 Oct 2017 (incl journey period).
3. In accordance with para 8 GOI Letter no. A/25991/5/CAO/Trg dated 16 May 2006 the participants are required to draw an advance of Rs.10,000/- (Rupees Ten Thousand Only) from their respective offices under the Head "TA/DA Expenses" to meet the expenses on study tour. This advance may be released in cash only and the same will be collected by DHTI from the participating officials. Move Sanction for obtaining advance will be issued by DHTI after confirmation from the office of the participant that JSA will be relieved for the study tour, 10 days before the commencement of study tour i.e. 03 Oct 2017 onwards.
4. The participants will be required to submit the study tour report by 17 Oct 2017 (F/N). It is pertinent to mention that the successful completion of training (including study tour) is **compulsory** for Induction Course for JSAs. The result sheet and certificate will be awarded **only after successfully completion of the study tour.**


(Dr. Arvind)
Director, DHTI
Tele : 23011936

Encls: Annexure I & II

Copy forwarded to :

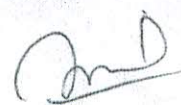
1. All Participants (List attached at Annexure-I & II) – are required to report in DHTI on 10 Oct 17 (A/N) at 1500 Hrs for Tour briefing.
2. Sponsoring Authority- It is requested that the participants of the course may now be relieved to join the mandatory Study Tour & other activities scheduled from 12 - 15 Oct 2017.

CAO/ESP Cell - for uploading on CAO's website.

57th INDUCTION COURSE FOR JSAs (06 Jun 2016 to 24 Jun 2016)

LIST OF THE PARTICIPANTS

SI No.	NAME	ID NO.	DoB	OFFICE
1.	MOTI PAL MEENA	A293022	06-08-1990	NAVAL HQ
2.	SANDEEP KUMAR	A293064	05-05-1991	G S
3.	LOKESH KUMAR	A292955	01-01-1988	G S
4.	SANDEEP	A293387	08-01-1991	A G
5.	KAPIL DAHIYA	A293390	12-09-1990	Q M G
6.	PRADEEP KUMAR	A293473	30-10-1991	A G
7.	SUMIT	A293767	18-12-1987	A G
8.	MAHENDRA KUMAR MEENA	A293754	02-11-1985	NAVAL HQ
9.	MANOJ KUMAR	A293783	12-06-1988	AIR HQ
10.	PARVEEN KUMAR	A293808	15-04-1987	D G Q A
11.	VIKAS SEHRAWAT	A293824	16-05-1986	NAVAL HQ
12.	RAMBABU MEENA	A293882	08-10-1992	D G N C C
13.	NISHANT	A293981	19-07-1993	NAVAL HQ
14.	RAKESH KUMAR	A086303	01-03-1958	D G Q A
15.	RAJESH KUMAR	A203616	04-05-1963	AIR HQ



58th INDUCTION COURSE FOR JSAs (25 Jul 2016 to 12 Aug 2016)LIST OF THE PARTICIPANTS

SI No.	NAME	ID NO.	DoB	OFFICE
1.	GORDHAN MEENA	A268396	23-06-1975	MGO
2.	AMIT KUMAR	A293316	06-10-1990	G S
3.	KHEM CHAND	A293431	15-11-1987	MGO
4.	SUMIT	A293527	12-12-1988	AG
5.	AMIT TRIVEDI	A293598	24-06-1968	DGNCC
6.	SATPAL SINGH	A203702	10-07-1962	DRDO
7.	RAKESH CHANDER	A203728	01-03-1966	DGQA
8.	VIPIN CHANDRA	A018265	02-09-1965	GS
9.	HARPAL SINGH	A086259	03-01-1960	DRDO
10.	MAHAVIR SINGH NEGI	A086288	27-12-1961	E-in-C
11.	KARUNAKAR TANTI	A215374	08-03-1960	E-in-C
12.	AMAR SINGH	A071798	16-07-1964	MS
13.	BUDHI SINGH	A040437	05-07-1961	NAVAL HQ
14.	VIJENDER SINGH	A203799	01-01-1961	DRDO
15.	MANGAL SINGH	A203984	10-09-1963	DGNCC
16.	RADHA KRISHNAN NAIR	A204006	25-05-1962	AIR HQ
17.	VIJAY PAL SINGH	A042390	01-02-1960	AG
18.	SURENDER SINGH	A204022	05-08-1964	QMG
19.	RAM BABU SHARMA	A119894	10-11-1964	QMG

