

MINISTRY OF DEFENCE
Office of JS & CAO
Defence Headquarters Training Institute

Sub: 27th ORIENTATION COURSE FOR SECTION OFFICERS

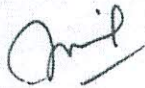
1. The Defence Headquarters Training Institute (DHTI) will be organising the 27th three weeks Orientation Course from **05 Feb 2018 – 23 Feb 2018** for Section Officers of AFHQ Civil Service. The objective of the course is to impart knowledge and develop skills necessary for shouldering the higher responsibilities required for the post of Section Officers.
2. The Section Officers, who have been promoted from year 2010-2011 onwards, and have at least **two years residual service before the commencement of the course** are hereby detailed as per the list attached as Appendix 'A'.
3. The 3 weeks course also includes a **study tour which is mandatory for all participants**. In accordance with Para 8 of GOI letter no. A/25991/5/CAO/TRG dated 16 May, 2006, the participants are advised to draw an advance of **Rs. 30,000/- (Rupees thirty thousand only)** from their respective offices under the Head "TA/DA Expenses" to meet the expenses on study tour. This advance may be released in cash only and the same will be collected by DHTI from the participating officers. A **Move Sanction** in this regard may be collected from DHTI on or after **29th Jan 2018**.
4. It is clarified that any request for deferment will not be entertained by DHTI unless it is recommended by the Head of the respective Organisation clearly specifying the circumstances necessitating deferment. In such cases also, the officers will be detailed on subsequent course and no request for deferment will be accepted as these training programmes are mandatory for the officers.
5. The confirmation regarding the participation of the individuals for the course **with their Telephone Nos.** should reach DHTI latest by **25th Jan 2018** positively. The officers should be relieved and directed to report to **DHTI, Room No. 185-A, B-Block, New Delhi at 9:00 AM on 05th Feb 2018 with relieving letter.**
6. Please acknowledge receipt.

All concerned Organisations
All Participants

Copy to :-

Dy CAO (P)
CAO/EDP :- For uploading on website

मु.प्र.अ. (CAO)	CAO (EDP)
उप मुख्या (वि.वे. एवं व.) Dy CAO (MP & S)	
उप निदेशक (कार्य) Dy. Dir (EDP)	
प्र. अ. A. O.	
द्वयरी नं. Diary No.	111
दिनांक Date	26/12/17


(Dr. Arvind)
Director, DHTI
26 Dec 2017

(Refer to Para 2 of ID No. A/26002/95/CAO/Trg dt. Dec 2017)

**LIST OF SECTION OFFICERS TO BE DETAILED FOR
27th ORIENTATION COURSE FOR SECTION OFFICERS
TO BE HELD DURING 05 FEB 2018 – 23 FEB 2018**

Sl. No.	ID NO.	NAME (SHRI / SMT / KM)	DOB	OFFICE
1.	A048574	VINOD KUMAR	23-Feb-60	MGO BRANCH
2.	A198552	M S RAWAT	12-Mar-61	DGQA
3.	A080484	V C SIVANANDAM	13-May-64	DGQA
4.	A093529	ANAND KUMAR T B	03-May-64	CAO
5.	A267849	THANGNUNTIUONG RALSUN	01-Mar-62	DGDE
6.	A062804	CHITRA NARASIMHAN	25-Apr-61	CAO
7.	A178585	G ANTHONY IRUDAYA RAJ	01-Jun-61	NAVAL HQ
8.	A178642	ANITA	01-May-63	DTE. OF STDN.
9.	A040721	GURUDEV SHANKAR	19-Mar-62	DGNCC
10.	A045700	THAMARAKSHAN A	21-Mar-60	AG BRANCH
11.		RAMESHWAR DAYAL	15-Jan-64	AIR HQ
12.	A120063	RAJEEV KUMAR DHINGRA	03-Jan-67	AIR HQ
13.	A033310	A S SWAMINATHAN	02-Jan-63	MS BRANCH
14.		JAYANTI SRINIVASAN	10-May-62	NAVAL HQ
15.	A178811	R SREEDHAR	25-Jul-60	CAO
16.		KUSUMAM P NAIR	25-May-60	E-in-C BRANCH
17.	A021706	KALPANA A APTE	11-Aug-65	GS
18.	A062958	G SANKARANARAYANAN	03-Apr-62	DGQA
19.	A064134	SUBHADRA SASHIDHARAN	26-Mar-60	AG
20.	A178754	SIVASUBRAMANIAN M	20-May-60	DGAQA
21.	A017536	URMILA NEGI	14-Mar-62	MGO
22.	A079116	M PREMA	14-Mar-60	NAVAL HQ
23.	A018516	MANOJ KUMAR MALIK	29-Nov-60	AIR HQ
24.	A086019	SANJAY KUMAR SHARMA	23-Aug-62	CAO
25.	A048912	TEJINDER KUMAR	22-Jun-64	AIR HQ
26.	A017044	VIJAYA	02-Nov-63	AG
27.	A048941	RADHA PARAMESHWARAN	24-May-62	HQ IDS
28.	A075473	TAPAN KUMAR ROY	12-Nov-60	GS
29.	A136790	SHASHI BEDI	27-Aug-62	MS
30.	A026769	BRIJ BALA SHARMA	13-Jul-62	CAO
31.	A064150	S S BIST	06-Nov-60	CAO
32.	A048433	P VENKATESH	28-Apr-62	DEPUTATION
33.	A081803	RAJEEV KUMAR	31-May-60	MS
34.	A029760	ASHA HANDA	30-Oct-62	E-in-C
35.	A062961	G P MITTAL	15-Jul-60	E-in-C