

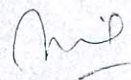
No. A/26002/01/CAO/Trg

Oct 2017

Office Memorandum

STUDY TOUR 61st & 62nd INDUCTION COURSE FOR
JUNIOR SECRETARIAT ASSISTANT (JSA) 26 OCT TO 29 OCT 2017.

1. Ref OM of even number of the following:
 - (a) A/26002/01/CAO/Trg dt 14 Feb 2017 (For 61st JSA participants).
 - (b) A/ 26002/01/CAO/Trg dt 21 Jun 2017 (For 62nd JSA participants).
2. 18 participants of 61st Induction Course & 19 participants of 62nd Induction Course of JSAs were relieved from DHTI vide OM referred at Para 1(a) and (b) above respectively with an instruction to report back to DHTI for completion of remaining 02 working days of study tour. Study tour could not be materialized during training period due to administrative reasons. As the tour programme has now been finalized, it is decided by the competent authority to conduct the study tour from 26 Oct to 29 Oct 2017 (incl journey period).
3. In accordance with para 8 GOI Letter no. A/25991/5/CAO/Trg dated 16 May 2006 the participants are required to draw an advance of Rs.15,000/- (Rupees Ten Thousand Only) from their respective offices under the Head "TA/DA Expenses" to meet the expenses on study tour. This advance may be released in cash / Check only and the same will be collected by DHTI from the participating officials. Move Sanction for obtaining advance will be issued by DHTI after confirmation from the office of the participant that JSA will be relieved for the study tour, The confirmations must reach this office by 13 Oct 2017 positively.
4. The participants will be required to submit the study tour report by 31 Oct 2017 (F/N). It is pertinent to mention that the successful completion of training (including study tour) is **compulsory** for Induction Course for JSAs. The result sheet and certificate will be awarded only after **successfully** completion of the study tour.


(Dr. Arvind)
Director, DHTI
Tele : 23011936

Encls: Annexure I & II

Copy forwarded to :

1. All Participants (List attached at Annexure-I & II) – are required to report in DHTI on 23 Oct 17 (A/N) at 1500 Hrs for Tour briefing.
2. Sponsoring Authority- It is requested that the participants of the course may now be relieved to join the mandatory Study Tour & other activities scheduled from 26 -29 Oct. 2017.

61st INDUCTION COURSE FOR JSAs (30 Jan 2017 to 17 Feb 2017)
LIST OF THE PARTICIPANTS

Sl No.	ID NO	NAME (SHRI / SMT / KUM)	DoB	OFFICE
1	A293895	ANURANJAN KUMAR	15-06-1992	M S
2	A222785	SUKHPAL SINGH	01-11-1962	G S
3	A294061	SANJAY KUMAR BHAKTA	04-06-1970	C A O
4	A294128	ANKUSH	16-02-1991	A G
5	A268635	BRIJ LAL MEENA	12-07-1976	D G R
6	A248639	GOPI CHAND	29-03-1973	M G O
7	A268482	CHET RAM MEENA	15-07-1980	D G N C C
8	A268255	MEETHA LAL MEENA	01-07-1980	D R D O
9	A294144	DEEPAK	07-06-1993	AIR HQ
10	A294214	SANDEEP CHAUHAN	10-01-1983	NAVAL HQ
11	A294339	MOHIT CHOUDHARY	11-10-1990	AIR HQ
12	A294368	DEEPAK MALIK	08-11-1993	AIR HQ
13	A294384	SUSHIL	03-02-1992	M G O
14	A294371	VIKASH	16-12-1990	NAVAL HQ
15	A294511	SUMIT KUMAR	02-10-1992	D G A F M S
16	A294636	SUNIL KUMAR TOMAR	13-05-1988	AIR HQ
17	A294326	RAHUL	04-08-1991	AIR HQ
18	A294649	AMIT TUSHIR	02-12-1987	C A O

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