

MINISTRY OF DEFENCE

Office of JS (E /CAO)

Defence Headquarters Training Institute

**Sub: 06th Orientation Course for Executive PPS,
Senior PPS & PPS**

1. The Defence Headquarters Training Institute (DHTI) will be organizing 06th three weeks Orientation Course for Executive PPS/ Senior PPS/PPS of AFHQ STENOGRAPHERS' SERVICE from **26 Feb 2018 to 16 Mar 2018**. The objective of the course is to impart academic inputs and attitudes necessary for shouldering the job responsibilities required for the post of Executive PPS/Senior PPS/ PPS.

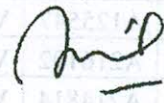
2. The Executive PPS/Senior PPS/ PPS who have at least **two years residual service before the commencement of the course** are hereby detailed as per the list attached as Appendix 'A' for the "06th three weeks Orientation Course for Executive PPS, Senior PPS & PPSs".

3. The 03 weeks training mentioned in the note under reference also includes a study tour which is mandatory for all participants. In accordance with Para 8 of GOI letter no. A/25991/5/CAO/TRG dated 16 May, 2006, the participants are advised to draw an advance of **Rs. 50,000/- (Rupees Fifty Thousand only)** from their respective offices under the Head "TA/DA Expenses" to meet the expenses on study tour. This contribution may be released in **cash** only and the same be collected by DHTI from the participating officials. A Move Sanction may be collected from DHTI by the confirmed participants after **20th Feb 2018** to facilitate the claim of TA/DA advance.

4. It is clarified that any request for deferment will not be entertained by DHTI unless it is recommended by the Head of the respective Organisation clearly specifying the circumstances necessitating deferment.

5. The confirmation regarding the participation of the individuals for the course **with their contact number & mobile number** should reach DHTI latest by **12 Feb 2018** positively. The officials should be relieved and directed to report to **DHTI, Room No. 185-A, B-Block, New Delhi at 9:30 AM on 26th Feb 2018** alongwith relieving letter from their offices.

5. Please acknowledge receipt.


(Dr. Arvind)
Director, DHTI

| 0 Jan 2018

All concerned Organisations

All Participants

Copy to :- Dy CAO (P)
CAO/EDP - For uploading on website

(Refer to Para 2 of ID No. A/26003/24(1)/CAO/TRG/DHTI dt 10 Jan 2018)

**LIST OF EXECUTIVE PPS/SENIOR PPS/ PPS DETAILED FOR THE
06th ORIENTATION COURSE FOR EXECUTIVE PPS/SENIOR PPS/ PPS
26 Feb 2018 to 16 Mar 2018**

SL NOS.	ID Nos.	NAME (SMT./SHRL.)	OFFICE	DOB	DESIGNATION
1.	A219682	DILIP KUMAR PARATE	HQ IDS	20-Mar-71	PPS
2.	A136394	T D REDDEMMA	DGQA	15-Aug-62	PPS
3.	A136279	UMA SUBBIAH G K	AIR HQ	27-Sep-62	PPS
4.	A148797	MAHESH GANDHI	AG	20-Dec-68	PPS
5.	A127330	BHIM NARANG	DGQA	1-May-64	PPS
6.	A133913	ZAHID AKHTAR	MGO	7-Jul-63	PPS
7.	A157933	SAROJ KUMARI	QMG	27-Sep-62	PPS
8.	A221184	RAMESH KUMAR	GS	6-Jul-68	PPS
9.	A191607	LAKSHMI	DGQA	15-Apr-61	PPS
10.	A126474	JAYAKUMAR PAROOR	AIR HQ	18-Jul-62	PPS
11.	A192521	NIRMALA CHAUHAN	DGQA	3-Feb-64	PPS
12.	A191652	V NARASINGA RAO	HQ IDS	1-Jun-60	PPS
13.	A221171	RAJESH KUMAR	MGO	10-Apr-68	PPS
14.	A155070	MEENA MENDIRATTA	AIR HQ	19-Mar-70	PPS
15.	A221168	RAJENDRA KUMAR	MGO	10-Apr-68	PPS
16.	A216553	SHILA DEVI	AG	28-Jan-69	PPS
17.	A194781	FULJENCE KUJUR	NHQ	15-Jun-63	PPS
18.	A154226	MARIANUS BILLUNG	HQ ATVP	5-Mar-61	PPS
19.	A211615	MANJIT SINGH MUNJAL	HQ ATVP	20-Oct-69	PPS
20.	A075655	PRADEEP KAPOOR	GS	15-May-60	PPS
21.	A191735	UMA RAMAKRISHNAN	E-in-C	11-Jan-63	PPS
22.	A192592	CYNTHIA KAPOOR	DRDO	25-Jul-64	PPS
23.	A191764	ALKA S JALOTA	MGO	28-Apr-64	PPS
24.	A071248	ARJUN SINGH RAWAT	HQ IDS	5-Sep-62	PPS
25.	A080570	C RAVI CHANDRAN	DGAQA	14-Jan-64	PPS
26.	A192620	ROBIN SEHGAL	DGAFMS	23-Sep-60	PPS
27.	A191889	SUMAN AHUJA	GS	28-Oct-63	PPS
28.	A125547	VINITA KHARE	E-in-C	22-Nov-62	PPS
29.	A216102	VENKETASH A	MGO	26-Aug-67	PPS
30.	A214814	VEENA VIKAL	DRDO	3-Jan-71	PPS
31.	A221209	BEER SINGH	QMG	20-Aug-68	PPS
32.	A191272	A K BALGUHARE	QMG	15-Jul-66	PPS
33.	A191920	CHANDRA NAVALANI	AIR HQ	16-Dec-61	PPS
34.	A124681	PRABIR CHATTERJEE	AG	6-Oct-64	PPS

