

MINISTRY OF DEFENCE
Office of JS & CAO
(Defence Headquarter Training Institute)

Sub : **75th ORIENTATION COURSE FOR ASSISTANT SECTION OFFICERS**
FROM 16 NOV TO 04 DEC 2020


Refer to DHTI note of even No. 27 Aug 2020.

1. The course under reference stands postponed to **16 Nov 2020 and will be conducted** through **Virtual Mode** in compliance with the guidelines issued by DOP&T.
2. Total 30 ASOs who have been promoted from year 2018 onwards, and have at least 'two years' residual service before the commencement of the course are hereby detailed for 75th OCASOs as per the list attached as Appendix 'A'. Bio data form for participants is also attached as Appendix 'B'.
3. The aforesaid Orientation Course for ASOs is for three weeks including domestic study/ field visit of two days. However, the field visits will be undertaken at a later date taking into consideration prevailing COVID situation. A circular to this effect will be issued separately after the conditions become conducive to travel. As such the course will end two days ahead i.e. on **02 Dec 2020 instead of 04 Dec 2020**.
4. The modalities of the academic part are as under :-
 - (a) The participants of the programme will be relieved in the afternoon of the last working day before start of course and directed to follow online instructions from DHTI. A copy of the relieving order be marked to DHTI also.
 - (b) Major part of the training will be conducted in virtual mode on Web based Conference platforms such as Google Meet, Cisco Webex, Microsoft Teams, etc., easily assessable through their own Smart Phone, Laptop or desktop computer.
 - (c) The participants are also advised to update their email address, mobile no etc. with DHTI along with the confirmation of their participation to DHTI. The info or link/invite for every day class / session will be sent on this email / mobile number. Detailed instruction for the web based classroom sessions will be shared with the participants in advance.
 - (d) Post completion of training, the participant will report back to their office on the next working day.
 - (e) The attendance in all the session will be compulsory and on successful completion, a certificate will be issued (in hard copy) as done earlier.

5. The officials with co-morbid conditions, such as pregnant women, lactating mothers, people with severe asthma or chronic lung disease, high BP, people with chronic kidney disease, serious heart conditions or any other medical condition being at potential high risk in COVID environment are advised not to attend the course under intimation to DHTI.

6. The confirmation regarding the participation along with duly filled **Bio data** form (appendix 'B') of the participant, duly recommended by the office where the officer is posted should reach DHTI positively by 06 Nov 2020. The officials may accordingly be relieved and a copy of relieving letter be forward to Course Co-ordinator Sh. Satish Kumar Tegta, Asst Director, DHTI, Room No. 185A, B Block, New Delhi to undergo the training as per the modalities explained in para 4 above.

7. Please acknowledge receipt.


(Dr. S K Mishra)
Director, DHTI
20 Oct 2020

All concerned Organisations

All Nominating Officers as per Appendix 'A'

Copy to :-

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CAO/EDP -

For uploading on Website

**75th ORIENTATION COURSE FOR ASSISTANT SECTION OFFICERS
TO BE HELD DURING 16 NOV 2020 TO 04 DEC 2020**

Sl No.	EMP ID	NAME (Shri/Smt/Kum)	DOB	DATE OF APPT AS ASO	OFFICE
1.	A269968	ANUP KUMAR	15-Jul-78	29-Jun-18	AG
2.	A269591	RAJU KUMAR	5-Feb-86	29-Jun-18	DGR
3.	A269421	T DONGKHAN SIAM	19-Jan-83	29-Jun-18	AG
4.	A269674	NARENDRA SINGH	24-Feb-76	29-Jun-18	CAO
5.	A269661	HEERA SINGH DUNGRIYAL	17-Jan-79	02-Jul-18	AIR HQ
6.	A270195	THANGLIANDING HANGZO	1-Jan-75	29-Jun-18	AIR HQ
7.	A270421	NARESH MINJ	13-Jan-76	04-Sep-18	DGDE
8.	A269900	PAWAN KUMAR	15-Dec-81	29-Jun-18	DEPUTATION
9.	A242385	GULSHAN YADAV	23-Apr-76	15-Oct-18	DGAFMS
10.	A270124	RAMPHOO MEENA	20-Jul-79	12-Oct-18	AIR HQ
11.	A269517	SANJAY KUMAR MEENA	21-Jul-81	25-Oct-18	CAO
12.	A269418	SEDOO RAM MEENA	23-Sep-81	15-Nov-18	NAVAL HQ
13.	A271262	SUMAN KUMAR LAKRA	5-Jan-76	15-Nov-18	AIR HQ
14.	A270380	KHELA HANSDAH	6-Oct-78	15-Nov-18	CAO
15.	A251787	RAVI KALYAN	8-Mar-80	15-Nov-18	AG
16.	A150608	TIRATH RAM GUPTA	1-Oct-66	15-Nov-18	E-in-C
17.	A201977	SUNIL KUMAR	19-Apr-64	15-Nov-18	AIR HQ
18.	A266628	SHARAD KUMAR PANDEY	15-Oct-80	15-Nov-18	NAVAL HQ
19.	A266967	K NAGESHWAR RAO	28-Apr-83	15-Nov-18	MS
20.	A267302	SUNITA KUMARI SMT	2-Feb-84	15-Nov-18	CAO
21.	A267357	MONICA SMT	15-Dec-70	15-Nov-18	AIR HQ
22.	A267568	SARITA SINHA SMT	1-Jan-73	27-Nov-18	AIR HQ

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23.	A267609	DHARMENDER KUMAR	31-Jul-83	15-Nov-18	CAO
24.	A273831	SANTOSH KUMAR DUBEY	7-Feb-80	19-Nov-18	HQ IDS
25.	A149877	RAM BAHADUR	8-Jul-63	15-Nov-18	DGAFMS
26.	A273691	VINOD KUMAR MEENA	23-Mar-82	15-Nov-18	CAO
27.	A272706	BABU LAL MEENA	1-Sep-81	15-Nov-18	DGQA
28.	A274531	MD IMTIYAZ ALAM	12-Apr-84	15-Nov-18	HQ IDS
29.	A272483	MANEESH NARANG	24-Apr-81	15-Nov-18	DGQA
30.	A253484	RAJESH KUMAR	18-Jun-75	31-Dec-18	DPL&C

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