


**MINISTRY OF DEFENCE**  
Office of JS & CAO  
(Defence Headquarter Training Institute)

**Sub : 73<sup>rd</sup> ORIENTATION COURSE FOR ASSISTANT SECTION OFFICERS**

1. The Defence Headquarters Training Institute (DHTI) will be organising the **73<sup>rd</sup>** three weeks Orientation Course for Assistant Section Officers of AFHQ Civil Service from **20 Jan 2020 to 07 Feb 2020**. The objective of the course is to impart academic inputs and skills necessary for shouldering the higher responsibilities required for the post of Assistant Section Officers. **This cadre training course is mandatory for ASOs.**
2. The Assistant Section Officers, who have been promoted from year 2017-18 onwards, and have at least **'two years' residual service before the commencement of the course** are hereby detailed for 73<sup>rd</sup> OCASOs as per the list attached as Appendix 'A'.
3. The duration of course is three weeks including study tour. In accordance with Para 8 of GOI letter no. A/25991/5/CAO/Trg dated 16 May, 2006, the participants are advised to draw an advance of **Rs. 20,000/- (Rupees Twenty thousand only)** from their respective offices under the Head "TA/DA Expenses" to meet the expenses on study tour. **Accordingly a move sanction in this regard will be distributed from DHTI against the participating official after commencement of the course.**
4. It is clarified that any request for deferment will not be entertained by DHTI unless the Head of the respective Organisation clearly specifying the circumstances necessitating deferment & recommend it. In such cases also, the official will be detailed on subsequent course and no request for deferment will be accepted, as these training programmes are mandatory for the officials.
5. The ***confirmation regarding the participation of the individual*** on the course should reach DHTI by **10 Jan 2020, along with the present contact particulars of the participant**. The officials should be relieved and directed to report to **DHTI, Room No. 185-A, B-Block, New Delhi at 9:15 AM on 20 Jan 2020** along with relieving letter.
6. Please acknowledge receipt.

  
(Dr. S K Mishra)  
Director, DHTI  
22 Nov 2019

**All concerned Organisations**  
**All Nominating Officers as per Appendix 'A'**

Copy to :-

**Dy CAO (P)**

**CAO/EDP** -

For uploading on Website

**73<sup>rd</sup> ORIENTATION COURSE FOR ASSISTANT SECTION OFFICERS  
TO BE HELD DURING 20 JAN 2020 TO 07 FEB 2020**

Sl	EMP ID	NAME (Shri/Smt/Kum)	DOB	DATE OF APPT AS ASO	OFFICE
1.	A257750	AJIT KUMAR	09-May-75	30-May-17	DGNAI
2.	A259259	DEEPAK KUMAR	15-Oct-73	30-May-17	GS
3.	A258223	RAJNISH KUMAR	01-Mar-76	30-May-17	GS
4.	A261029	BIJAY KUMAR	02-May-77	30-May-17	DGAQA
5.	A259783	DIPAK KUMAR	15-Apr-74	30-May-17	GS
6.	A260006	RANJAN KUMAR RAJEEV	07-Jan-80	30-May-17	NAVAL HQ
7.	A261074	PAWAN KUMAR	06-Jun-78	30-May-17	CAO
8.	A259051	PRADEEP KUMAR	02-Apr-75	30-May-17	CAO
9.	A259866	SOM NATH THAKUR	26-Jan-72	30-May-17	GS
10.	A252995	NIRAJ KUMAR SINGH	03-Jul-78	31-May-17	QMG
11.	A269281	NARENDER KUMAR	08-Oct-75	27-Dec-17	DGNCC
12.	A269405	SUNITA ARYA KM.	14-Jan-81	27-Dec-17	NAVAL HQ
13.	A270476	LOKESH KUMAR	03-Apr-79	27-Dec-17	E-in-C
14.	A269322	SANTOSH KUMAR	24-Aug-79	27-Dec-17	AFFPD
15.	A270096	PANKAJ KUMAR	11-Sep-80	01-Jan-18	AIR HQ
16.	A269450	SHEKHAR CHAND	09-May-75	27-Dec-17	MGO
17.	A270533	DEVI SAHAY MEENA	05-Feb-79	01-Jan-18	HQ IDS
18.	A269207	BHAGWAN SAHAI MEENA	09-Jul-81	27-Dec-17	CAO
19.	A266079	GOPAL KUMAR	01-Mar-80	27-Dec-17	NAVAL HQ
20.	A256456	ARCHANA SHARMA	23-Nov-62	27-Dec-17	AIR HQ
21.	A256625	SUDHIR SINGH	26-Jul-83	27-Dec-17	MS
22.	A269814	SANJAY KUMAR TIU	21-Nov-81	01-Feb-18	MGO
23.	A256708	SUMAN SHARMA SMT.	02-Jan-82	02-Jul-18	NAVAL HQ

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24.	A257383	MANJU RANI SMT	12-Sep-63	29-Jun-18	MS
25.	A257408	YOGESH KUMAR	26-Jul-78	29-Jun-18	MGO
26.	A262518	KAMLESH KUMARI SMT	14-Jul-66	29-Jun-18	AIR HQ
27.	A263755	MANOJ BADOLA	30-Jul-84	29-Jun-18	GS
28.	A263726	BHUPENDER KUMAR SHARMA	03-Jul-85	29-Jun-18	AG
29.	A248642	RAJEEV KUMAR	30-Apr-71	29-Jun-18	DRDO
30.	A206042	SUJOY DAS	10-May-73	29-Jun-18	GS
31.	A243296	DHIRAJ SHARMA	31-Dec-73	29-Jun-18	MS
32.	A268510	VINOD SINGH RAWAT	11-Jun-83	29-Jun-18	NAVAL HQ
33.	A249441	REKHA ABEY SMT	08-Mar-79	29-Jun-18	GS
34.	A263995	PRAKASH RAWAT	01-Aug-77	29-Jun-18	CAO
35.	A264369	BABITA RANI SMT	05-Mar-81	29-Jun-18	DGQA
36.	A267795	PUSHPA KUMARI	30-Dec-81	29-Jun-18	AIR HQ
37.	A264624	RAVINDER SINGH	13-Jul-84	29-Jun-18	MGO
38.	A264710	MAHESH CHAND JOSHI	21-Oct-84	29-Jun-18	DGAFMS
39.	A264950	RATNESHWAR MISHRA	29-Jun-85	29-Jun-18	GS
40.	A265887	RAVI KUMAR SINHA	22-Apr-86	29-Jun-18	DGAFMS
41.	A250371	SUNIL KUMAR	05-Apr-68	29-Jun-18	GS
42.	A269351	AJAY KUMAR	22-Jul-78	29-Jun-18	DGAQA
43.	A269348	VINAY KUMAR SINGH	02-Sep-80	29-Jun-18	DGAFMS
44.	A270054	SANDESH DAS	15-Jan-82	29-Jun-18	CAO
45.	A269629	SACHIN LALL	11-Nov-75	29-Jun-18	AIR HQ

