

**MINISTRY OF DEFENCE**  
**Office of JS & CAO**  
**Defence Headquarters Training Institute**

**Sub: 31<sup>ST</sup> ORIENTATION COURSE FOR SECTION OFFICERS**

1. The Defence Headquarters Training Institute (DHTI) will be organising the 31<sup>st</sup> three weeks Orientation Course from **05 Mar 2019 – 22 Mar 2019** for Section Officers of AFHQ Civil Service. The objective of the course is to impart knowledge and develop skills necessary for shouldering the higher responsibilities required for the post of Section Officers.
2. The Section Officers, who have been promoted from year 2010-2011 onwards, and have at least **two years' residual service before the commencement of the course** are hereby detailed as per the list attached as Appendix 'A'.
3. The 03 weeks' course includes a **study tour which is mandatory for all participants**. The participants will be required to draw an advance from their respective offices under the Head "TA/DA Expenses" to meet the expenses on study tour. The authority for the same specifying amount of advance, dates and destination of the said study tour will be issued later.
4. Any request for deferment will not be entertained by DHTI unless it is recommended by the Head of the respective Organisation clearly specifying the circumstances necessitating deferment. In such cases also, the officers will be detailed on subsequent course and no request for deferment will be accepted as these training programmes are mandatory for the officers.
5. The confirmation regarding the participation of the individuals for the course **with their Telephone Nos.** should reach DHTI latest by **15 Feb 2019** positively. The officers should be relieved and directed to report to **DHTI, Room No. 185-A, B-Block, New Delhi at 9:00 AM on 05<sup>th</sup> Mar 2019 with relieving letter.**
6. Pleas ack.

  
(S K Mishra)  
Director, DHTI  
04-Feb 2019

**All concerned Organisations**  
**All Participants**

Copy to: -

**Dy CAO (P)**  
**CAO/EDP** :-

For uploading on website please.

(Refer to Para 2 of ID No. A/26002/95/CAO/Trg dt. 04 Feb 2019)

**LIST OF SECTION OFFICERS TO BE DETAILED FOR  
31<sup>ST</sup> ORIENTATION COURSE FOR SECTION OFFICERS  
TO BE HELD DURING 05 MAR 2019 – 22 MAR 2019**

Sl. No.	ID NO.	NAME (SHRI / SMT / KM)	DOB	OFFICE
1.	A211079	DEEPAK SHARMA	3-Dec-62	CAO
2.	A178981	PRATIMA MATHUR	7-Jan-62	QMG
3.	A064163	S K GAMBHIR	15-Apr-62	E-in-C
4.	A090081	SUNITA PURI	3-Mar-64	AIR HQ
5.	A169125	VALSALA A KUMAR	10-May-63	DRDO
6.	AI 79230	BALACHANDRAN M	31-Oct-61	MGO
7.	AI79595	JAI PRAKASH	12-Apr-62	NAVAL HQ
8.	A029843	VARSHA RANI	20-Jan-63	GS
9.	A179649	SATWANT KAUR	4-Mar-64	MGO
10.	A062846	CHANDER BOSE	6-Jul-62	MS
11.	A070816	KALYAN CHAND	7-May-66	GS
12.	A062619	A K SHARMA	6-Nov-65	NAVAL HQ
13.	A223287	SHYAMLAL MEENA	21-Aug-63	DGAFMS
14.	A271387	DEEPAK KUMAR MALIK	15-Mar-82	AG
15.	A017127	RAJ BALA NEGI	2-Aug-63	AG
16.	A130813	C H AHLAWAT	2-Jan-64	QMG
17.	A017424	SUSHIL KUMAR	10-Jan-65	NAVAL HQ
18.	A063421	MITALI BHATNAGAR	24-Mar-63	AG
19.	A017440	S VISWANATHAN	15-May-65	CAO
20.	A087298	T GOPIKRISHNA	1-Oct-65	QMG
21.	A071082	SANDEEP AGARWAL	26-Jul-62	DGAFMS
22.	A147857	ANIL KUMAR NAGAR	8-May-63	MGO
23.	A148599	K SETHU NATH	14-May-64	MS
24.	A026983	RAVINDER KUMAR	15-Oct-62	MGO
25.	A033282	JAI BHAGWAN	1-Nov-64	MGO
26.	A093701	E V CHANDRAN	16-Apr-62	MS
27.	A179821	KIRAN	7-Sep-65	AG
28.	A075556	RAJ KUMARI GAUTAM	16-Feb-64	DGQA
29.	A016612	J S RAWAT	1-Dec-66	AIR HQ
30.	A043748	BAL KRISHAN	21-Sep-63	GS
31.	A093769	JAMUNA PRASAD PANDEY	2-Sep-69	AG
32.	A087748	RAJINDER SINGH	15-Aug-62	MS
33.	A179889	K J GEORGE	16-Oct-61	GS
34.	A119315	V SRINIVAS	29-Apr-64	DPR
35.	A016216	ASHA KAUL	18-Apr-63	AIR HQ