


**MINISTRY OF DEFENCE**  
**(Office of JS & CAO)**  
**Defence Headquarters Training Institute**

**Sub : 2<sup>nd</sup> EXECUTIVE DEVELOPMENT PROGRAMME OF AFHQCS**

1. The Defence Headquarters Training Institute (DHTI) will be organizing the **Second mandatory Three weeks Executive Development Programme (EDP)** from 14 Jan 2019 to 01 Feb 2019, for Directors/ Joint Directors of AFHQ Civil Service. List of Directors / Joint Directors who have been nominated for the 2<sup>nd</sup> Executive Development Programme is attached at Appendix 'A'.
2. The course objectives are as follows :
  - (a) To provide exposure in Policy formulation and effective Defence Management;
  - (b) To broaden the horizon for developing effective HRD through best practices in governance;
  - (c) To provide an exposure in new E procurement initiatives & latest issues in good governance; and
  - (d) To provide technological and managerial exposure through field visits to Defence establishment.
3. The aforesaid training includes a study tour which is mandatory for all participants. In accordance with Para 8 of GOI letter No. A/25991/5/CAP/Trg dated 16<sup>th</sup> May 2006, the participants are advised to draw an advance of ₹60,000/- (Rupees Sixty Thousand only) from their respective offices under the Head "TA / DA Expenses" to meet the expenses on domestic study tour.
4. The confirmation regarding the participation of the individual on the course should reach DHTI by **28 Dec 2018** positively. Movement Order will be issued by DHTI after **07 Jan 2019** to claim TA/DA advance. The officers should join the course at DHTI along with relieving letters at 09:15 AM on **14 Jan 2019**.

  
(Dr. Arvind)  
Director, DHTI  
04 Dec 2018

**All concerned Organisations**  
**All participants**

Copy to :- **Dy CAO(P)**,  
**CAO/EDP**

- For uploading on website.

**APPENDIX 'A'**

**2<sup>nd</sup> EXECUTIVE DEVELOPMENT PROGRAMME FOR  
DIRECTORS/ JOINT DIRECTORS OF AFHQ CIVIL SERVICE**

<b>S NO</b>	<b>NAME(SHRI/SMT)</b>	<b>Designation</b>	<b>DOB</b>	<b>OFFICE</b>
1.	C L KHAITAN	Director	07-Jan-61	AG BRANCH
2.	RAJEEV RANJAN	Director	20-Jul-63	DGQA
3.	ABHAY SINGH	Director	21-Nov-63	DEPUTATION
4.	V K JHA	Director	02-Oct-63	DGQA
5.	ABHINAVJEET OJHA	Director	23-Nov-66	CAO
6.	KAILASH C DALABEHERA	Director	23-Jun-64	MS BRANCH
7.	DEVENDRA KUMAR	Director	05-Dec-67	DGNCC (Attached to MoD)
8.	SHASHI SHANKER SINHA	Director	16-Jan-66	AIR HQ
9.	A RAJAN BABU	Director	09-Sep-60	DGQA
10.	ASHOK KUMAR	Director	01-Jul-66	AG BRANCH
11.	S K PANDEY	Director	01-May-65	CAO
12.	VIJAY SHANKAR V	Director	19-Feb-65	DRDO (Attached to MoD)
13.	S UMARANI	Director	28-May-64	DRDO
14.	RANEN KUMAR	Director	11-Jan-65	E-IN-C BRANCH
15.	NEENA MISHRA	Director	03-Jul-68	DRDO
16.	RASHMI SAXENA	Director	28-Sep-66	DGR / ON LEAVE
17.	PRAGYA SHANTANU	Director	06-Jun-69	DRDO
18.	SHWETA ASHOK	Director	05-Apr-66	GS BRANCH
19.	VANALI SHARMA	Director	13-Jul-64	QMG BRANCH (Attached to MoD)
20.	VIJAY SHANKAR PAL	Director	01-Mar-68	NAVAL HQ
21.	AJAY KUMAR SINGH	Director	02-Oct-66	HQ ATVP
22.	DR PURAN PRAKASH SHARMA	Director	01-Aug-66	DGQA (Attached to MoD)
23.	NISHI SHRIVASTAVA	Director	08-Nov-66	DRDO
24.	ANUPAM MISHRA	Director	29-Jul-67	CAO
25.	DEEPAK KHOSLA	Director	13-Jun-67	AIR HQ
26.	CHARAN PRAKASH GUSIA	Director	03-Jan-64	DGNCC
27.	NARESH KUMAR VIRDI	Director	27-Aug-64	CAO
28.	DR. RENUKA TYAGI	Director	15-May-67	GS BRANCH
29.	SHEO BADAN YADAV	Director	04-May-67	DGQA
30.	AMIT KUMAR	Director	15-Dec-67	DGQA
31.	ABHAY SINGH	Director	09-Jan-67	DGNCC
32.	AMAR NATH SINHA	Director	21-Sep-69	MoD

*Handwritten signature*  
4/12/18