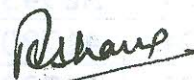


**MINISTRY OF DEFENCE**  
**Office of JS & CAO**  
**Defence Headquarters Training Institute**

**Sub: 28<sup>th</sup> ORIENTATION COURSE FOR SECTION OFFICERS**

1. The Defence Headquarters Training Institute (DHTI) will be organising the 28<sup>th</sup> three weeks Orientation Course from **23 Apr 2018 – 11 May 2018** for Section Officers of AFHQ Civil Service. The objective of the course is to impart knowledge and develop skills necessary for shouldering the higher responsibilities required for the post of Section Officers.
2. The Section Officers, who have been promoted from year 2010-2011 onwards, and have at least **two years' residual service before the commencement of the course** are hereby detailed as per the list attached as Appendix 'A'.
3. The 03 weeks' course includes a **study tour which is mandatory for all participants**. The participants will be required to draw an advance from their respective offices under the Head "TA/DA Expenses" to meet the expenses on study tour. The authority for the same specifying amount of advance, dates and destination of the said study tour will be issued later.
4. Any request for deferment will not be entertained by DHTI unless it is recommended by the Head of the respective Organisation clearly specifying the circumstances necessitating deferment. In such cases also, the officers will be detailed on subsequent course and no request for deferment will be accepted as these training programmes are mandatory for the officers.
5. The confirmation regarding the participation of the individuals for the course **with their Telephone Nos.** should reach DHTI latest by **16<sup>th</sup> Apr 2018** positively. The officers should be relieved and directed to report to **DHTI, Room No. 185-A, B-Block, New Delhi at 9:00 AM on 23<sup>rd</sup> Apr 2018 with relieving letter.**
6. Pleas ack.

  
(Puneet K Sharma)  
Course Director  
DHTI

12 Mar 2018

**All concerned Organisations**

**All Participants**

Copy to: -

**Dy CAO (P)**

**CAO/EDP** :-

For uploading on website please.

(Refer to Para 2 of ID No. A/26002/95/CAO/Trg dt. 12 Mar 2018)

**LIST OF SECTION OFFICERS TO BE DETAILED FOR**  
**28<sup>th</sup> ORIENTATION COURSE FOR SECTION OFFICERS**  
**TO BE HELD DURING 23 APR 2018 – 11 MAY 2018**

Sl. No.	ID NO.	NAME (SHRI / SMT / KM)	DOB	OFFICE
1.	A021706	KALPANA A APTE	11-Aug-65	GS
2.	A062958	G SANKARANARAYANAN	03-Apr-62	DGQA
3.	A033310	A S SWAMINATHAN	02-Jan-63	MS
4.	A178770	JAYANTI SRINIVASAN	10-May-62	HQ NAVAL
5.	A017536	URMILA NEGI	14-Mar-62	MGO
6.	A086019	SANJAY KUMAR SHARMA	23-Aug-62	CAO
7.	A048912	TEJINDER KUMAR	22-Jun-64	AIR HQ
8.	A017044	VIJAYA	02-Nov-63	AG
9.	A026769	BRIJ BALA SHARMA	13-Jul-62	CAO
10.	A064150	SS BIST	06-Nov-60	CAO
11.	A029760	ASHA HANDA	30-Oct-62	E-in-C
12.	A062961	G P MITTAL	15-Jul-60	E-in-C
13.	A093970	NEERU SHARMA	21-Jan-63	MOO
14.	A081254	VISHESH KUMAR	01-Mar-62	E-in-C
15.	A211079	DEEPAK SHARMA	03-Dec-62	MS
16.	A075303	RAJ PAL SINGH YADAV	04-Nov-60	MS
17.	A020486	JAGDISH CHANDER	05-Nov-60	GS
18.	A178981	PRATIMA MATHUR	07-Jan-62	QMG
19.	A040792	PRABHA WADHERA	04-Mar-63	AG
20.	A090180	SUSHMA BATRA	06-Oct-61	AIR HQ
21.	A064163	S K GAMBHIR	15-Apr-62	E-in-C
22.	A026730	SUNITA VIJ	27-Jul-62	GS
23.	A094357	V S CHAUHAN	20-Jul-60	DGQA
24.	A179003	HEMA RAGHU	15-Oct-60	DGNCC
25.	A179061	T SRIVALLI	21-Jul-60	AIR HQ
26.	A063278	KIRAN KATYAL	10-Aug-61	DRDO
27.	A090081	SUNITA PURI	03-Mar-64	AIR HQ
28.	A030632	M A SIVAKUMAR	05-Jun-61	QMG
29.	A027779	SHASHI MONGA	10-Jul-61	AIR HQ
30.	A169125	VALSALA A KUMAR	10-May-63	DRDO
31.	A179230	BALACHANDRAN M	31-Oct-61	MGO
32.	A179269	DEVENDER SINGH	02-Jul-63	MS
33.	A179272	SURESH KUMAR JASSI	16-Feb-63	QMG
34.	A179300	ANITA	15-Mar-61	AG
35.	A062734	BIHARI LAL	14-Mar-63	DGNCC

*Rshamp*