

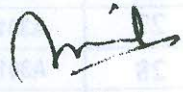
MINISTRY OF DEFENCE

(Office of JS & CAO)

Defence Headquarters Training Institute

**Sub: 72th INDUCTION COURSE FOR
JUNIOR SECRETARIAT ASSISTANT (JSAs)**

1. The Defence Headquarters Training Institute (DHTI) will be organizing **72th Induction Course for JSAs** of AFHQ from **12 NOV 2018 to 30 NOV 2018**. The objective of the course is to impart academic inputs and attitudes necessary for shouldering the job responsibilities required for the post of JSAs.
2. The JSAs, who have joined AFHQ Clerical Service from 2014 onwards and have not undergone Induction Training so far, are hereby detailed for the **Induction Course for JSAs** as per the list attached as Appendix 'A'.
3. The 03 weeks course includes a **study tour which is mandatory for all participants**. The participants will be required to draw an advance from their respective offices under the Head "TA/DA) Expenses" to meet the expense on study tour, the authority for the same specifying amount of advance, dates and destination of the said study tour will be issued later.
4. Any request for deferment will not be entertained by DHTI unless it is recommended by the Head of the respective Organisation clearly specifying the circumstances necessitating deferment. In such cases also, the official will be detailed on subsequent course and no request for deferment will be accepted as these training programmes are mandatory for the officials.
5. The **confirmation** regarding participation of the individual in the course **with their Telephone Nos.** should reach DHTI latest by **07th Nov 2018** positively. The officials should be relieved and directed to report to **DHTI, Room No. 185-A, B-Block, New Delhi at 9:15 AM on 12 Nov 2018 with relieving letter.**
6. Please acknowledge receipt.


(Dr. Arvind)
Director, DHTI
27 Sep 2018

All concerned Organisations

All Participants

Copy to:-

Dy CAO (P)

CAQ/EDP: - for uploading on website

(Refer to Para 2 of ID No. A/26002/1/CAO/Trg dt 27 Sep 2018)

**LIST OF JSAs DETAILED FOR THE 72th INDUCTION COURSE FOR
JUNIOR SECRETARIAT ASSISTANT (JSAs)
FROM 12 NOV 2018 to 30 NOV 2018.**

Sl No.	ID NO	NAME (SHRI / SMT / KUM)	DoB	OFFICE
1	A298072	PRAMOD SINGH YADAVA	1-Jan-1974	C A O
2	A298650	PAWAN	15-Sep-1990	E-in-C
3	A136758	SHIV KUMAR	18-Mar-1962	D R D O
4	A151168	RAJE SINGH	12-Nov-1961	NAVAL HQ
5	A261595	NARENDER SINGH	15-Jun-1974	E-in-C
6	A040367	SURESH KUMAR	1-Jan-1963	E-in-C
7	A204246	SUKHBIR SINGH	10-Jul-1965	G S
8	A300614	NITISH KUMAR	4-Jan-1993	D G D E
9	A300713	VINITA KAUSHIK Ms	27-May-1990	AIR HQ
10	A300797	KUMAR GAURAV	10-Apr-1992	C A O
11	A300771	SHAKUNTALA Ms	7-Feb-1989	HQ I D S
12	A300908	BRIJESH	12-Nov-1992	M G O
13	A300953	PUSHPA Ms	23-Mar-1989	NAVAL HQ
14	A301017	DEEPIKA Ms	4-Oct-1990	AIR HQ
15	A301033	PARDEEP	13-Aug-1995	D R D O
16	A301541	NAMANPREET SINGH	26-07-1993	AIR HQ
17	A301570	MANOJ KUMAR SAINI	05-07-1990	AIR HQ
18	A301583	PANKAJ KUMAR PAWAN	31-07-1992	Q M G
19	A301608	MONU KUMAR	16-11-1995	NAVAL HQ
20	A301611	RICHA PARMAR	01-11-1991	AIR HQ
21	A301624	RUCHIKA SONI	20-07-1992	Q M G
22	A301637	NITIN VERMA	31-05-1993	Q M G
23	A301640	DEVESH PRATAP SINGH TOMAR	10-07-1991	AIR HQ
24	A301653	SANDEEP KHATKAR	05-12-1988	Q M G
25	A301666	PANKAJ KUMAR JHA	15-01-1967	G S
26	A301679	AMIT KUMAR	02-10-1994	G S
27	A301682	SHALINI SAHU	24-11-1990	A G
28	A301695	AMIIT KUMAR SIKDAR	17-09-1990	D G Q A
29	A301707	RAHUL GUPTA	04-09-1990	C A O
30	A301710	GAUTAM KUMAR RAY	07-02-1991	NAVAL HQ
31	A301765	ROHIT KUMAR	01-06-1995	A G
32	A301752	SUNIL SINGH	18-12-1992	G S
33	A301781	SUNIL KUMAR	10-01-1993	G S
34	A301778	PRASHANT KUMAR	25-01-1994	C A O
35	A 071769	AJIT SINGH	01-07-1967	D G Q A
36	A 241685	PURSHOTAM CHAND	04-07-1961	NAVAL HQ
37	A 137135	SURINDER MOHAN	04-06-1964	C A O
38	A 136857	SUKHBIR SINGH	02-01-1968	D R D O
39	A 131357	PURUSHOTTAM DAYAL SHARMA	15-03-1964	A G
40	A 204639	LAL BABU PRASAD	02-03-1965	M S