

MINISTRY OF DEFENCE

(Office of JS & CAO)

Sub: 15th INDUCTION COURSE FOR STENO 'D' /PAs

1. The Defence Headquarters Training Institute (DHTI) will be organizing the **15th Induction Course for Steno 'D' /PAs** of AFHQ from **06 Jul 2020 to 07 Aug 2020**. The objective of the course is to impart academic inputs and attitudes necessary for shouldering the job responsibilities required for the post of Stenos/PAs
2. The Stenos/PAs, who have joined AFHQ Service from January 2010 onwards and have not undergone Induction Training so far, are hereby detailed for the **five weeks Induction Course for Steno 'D' /PAs** as per the list attached as Appendix 'A'. However due to COVID-19 restrictions, the intake of participants to this course will be in accordance with Govt. of India instruction/order regarding social distancing and health protocols. The selection will be made based on seniority from the confirmations received within time.
3. The 05 weeks training mentioned in the note under reference also includes a study tour which is mandatory for all participants. The participants will be required to draw an advance from their respective offices under the Head "TA/DA Expenses" to meet the expenses on study tour which will be intimated later, due to Novel Coronavirus (COVID-19).
4. It is clarified that any request for deferment will not be entertained by DHTI unless it is recommended by the Head of the respective Organisation clearly specifying the circumstances necessitating deferment. In such cases also, the official will be detailed on subsequent course and no request for deferment will be accepted as these training programmes are mandatory for the officials.
5. The **confirmation** regarding participation of the individual in the course should reach DHTI with their **Telephone Nos.** by **29 June 2020** positively. The officials should be relieved and directed to report to **DHTI, Room No. 185-A, B-Block, New Delhi at 9:00 AM on 06th Jul 2020 with relieving letter.**
6. Please acknowledge receipt.


 (Dr S K Mishra)
 Director, DHTI
 04 Jun 2020

All concerned Organisations**All Participants**

Copy to:-

Dy CAO (P)**CAO/EDP: -**

for uploading on website

(Refer to Para 2 of ID No. A/26002/94/CAO/Trg (Vol-III) dt Jun 2020)

LIST OF STENO 'D'/ PAs DETAILED FOR THE
15th INDUCTION COURSE FOR STENO/PAs
06 Jul 2020 to 07 Aug 2020

SL NOS.	ID NOS.	NAME	POST	OFFICE
1.	A283904	PINKI SONI	PA	DGQA
2.	A283115	ZULFIKAR ALI	PA	AIR HQ
3.	A284307	KAUSHAL KUMAR KEWAT	PA	GS
4.	A284972	ABLENDRA KUMAR	PA	GS
5.	A283777	SONI KUMARI	PA	AIR HQ
6.	A282642	MASHKOOR ALI	PA	HQ ATVP
7.	A282837	MOHD YAMEEN	PA	GS
8.	A284857	SUNIL KUMAR MAHTO	PA	DGAFMS
9.	A285049	LALITA YADAV	PA	E-IN-C
10.	A283751	SHOBHIT JAISWAL	PA	HQ ATVP
11.	A282824	SACHIN	PA	DGDE
12.	A289047	K NAGLAKSHMI	PA	CAO
13.	A286947	NIDHI VERMA	PA	DGQA
14.	A286765	PUSHPIKA SHARMA	PA	QMG
15.	A288730	MUKESH KUMAR	PA	AIR HQ
16.	A304696	YUDHISHTAR	STENO-D	JCB
17.	A304711	VIJAY BHARDWAJ	STENO-D	DGQA
18.	A304807	BHUMIKA SINGH BARETH	STENO-D	AG
19.	A304795	SURENDER SINGH	STENO-D	DGQA
20.	A304740	GAURAV	STENO-D	NAVAL HQ
21.	A305028	ABHISHEK SRIVASTAVA	STENO-D	DRDO
22.	A305015	UMESH CHANDRA SAROJ	STENO-D	MGO
23.	A305060	ABHISHEK BANSAL	STENO-D	AIR HQ
24.	A305044	DIVYA RANI	STENO-D	DPR
25.	A305073	HIMANSHU	STENO-D	NAVAL HQ
26.	A305200	DINESH KUMAR	STENO-D	NAVAL HQ
27.	A305242	GULSHAN KUMAR MEENA	STENO-D	NDC
28.	A305284	ARPITA VARSHNEY	STENO-D	DGQA
29.	A305312	ABHISHEK DHINGRA	STENO-D	NAVAL HQ
30.	A305309	VIJAY MEENA	STENO-D	E- IN-C
31.	A305370	ANKIT KUMAR SINGH	STENO-D	GS
32.	A305411	SHIVAM KUMAR PRAJAPATI	STENO-D	NAVAL HQ
33.	A305437	CHANDNI KUMARI	STENO-D	NAVAL HQ
34.	A305453	JEETU	STENO-D	GS
35.	A305466	ARUN CHAUDHARY	STENO-D	MGO

