

MINISTRY OF DEFENCE
Office of the JS(E/CAO)

Subject : **POSTING/TRANSFER UNDER TURN OVER POLICY – 2017 IN THE GRADE OF SENIOR LIBRARY AND INFORMATION ASSISTANTS IN AFHQ/ISOs, MINISTRY OF DEFENCE**

The following Senior Library and Information Assistants (SLIAs) of AFHQ/ISOs are hereby transferred under Turn Over Policy 2017 :-

Sl No.	Name (Shri)	DOB	Present Office	Posted To	Vice (Shri)
1.	KK Gulati	28.09.1964	Air HQ	MoD Library	Shailendra Kumar
2.	Shailendra Kumar	01.03.1962	MoD Library	Air HQs	KK Gulati

2. Both the user organisations are requested to relieve these SLIAs at **Sl No. 1 by 08 Mar 2017 and Sl No. 2 should be relieved by 15 Mar 2017** positively under intimation to this office. Requests for deferment/change of postings of the SLIAs will not be entertained. In case any SLIA is not relieved by due date, this office will be constrained to relive him unilaterally without issuing further reminder under the powers of Cadre Controlling Authority. Disciplinary proceedings will be initiated against those individuals who fail to move on receipt of unilateral relieving orders.

3. Before relieving the above officials, it may be ensured that they complete their APAR form, if due and submit it to the Reporting Officer.

4. Relieving/Charge Assumption Reports may be sent to all concerned. The SLIC of the abovementioned SLIAs may be withdrawn before relieving them.


(के के गिरिधारी)

व०प्र०अ०, मु०प्र०अ०/का-2(बी)

14 फरवरी 2017

Air HQ/PC Coord

MOD Library

CAO/A-3(A)

CAO/Coord

Copy to :-

PS to Director (HR)
Notice Board

PA to Dy CAO (P&L) **CAO/APAR(P-2) Cell**
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