

रक्षा मंत्रालय

**MINISTRY OF DEFENCE**

(संयुक्त सचिव (प्रशि) एवं मु० प्र० अ०)  
(Office of the JS (Trg) & CAO)

**POSTING/ TRANSFER OF PRIVATE SECRETARIES**  
**UNDER TURN OVER POLICY- 2015**

The Private Secretaries of AFHQ Stenographers Services mentioned in Annexure 'A' to this note are hereby transferred under Turn Over Policy to the organizations, shown against their names.

2. All the concerned user organizations are requested to relieve the Private Secretaries at **Odd Serial Numbers by 01 Sep 2015 and Even Serial Numbers should be relieved by 10 Sep 2015** positively for reporting to their new organisations under intimation to this office. **Requests for deferment/ change/ cancellation of postings in respect of these officials will not be entertained.**

3. Before relieving the officials, it may be ensured that they complete their self-appraisal of the APAR forms for the relevant period, if due, and submit it to the Reporting Officer.

4. Relieving/charge assumption reports may be sent to all concerned. The SLIC of the said Private Secretaries may be withdrawn before relieving them.

Encl: As above

  
(राजेश तिवारी)

व०प्र०अ०, मु०प्र०अ०/का-2(ए)

11 अगस्त 2015

Concerned Coord/ Establishment Sections of Army HQ/ISOs

Concerned Admin Sections in CAO's Office

Air HQ/ PC Coord

NHQ/DOA (Civ)

Copy to:-

Sr PPS to JS (Trg) and CAO    PS to Dir (HR)    PA to Dy CAO (P&L)

CAO/APAR(P-2) Cell

AFHQ Stenographers Associations

Notice Board

CAO/EDP Cell : For uploading in CAO website.

**POSTING/TRANSFER OF PRIVATE SECRETARIES UNDER TURN OVER POLICY - 2015**

SL. NO.	ID NO.	NAME (SHRI/SMT/KM)	DOB	DESGN	POSTING		VICE (SHRI/SMT/KM)
					FROM	TO	
1	A192815	Indu Anand	06.05.1969	PS	AG	QMG	Lajwanti Gosain
2	A193416	Lajwanti Gosain	06.03.1962	PS	QMG	AG	Indu Anand
3	A149330	Sumedha	19.07.1968	PS	DRDO	AG	Chanchal Bathla
4	A139014	Chanchal Bathla	10.07.1967	PS	AG	DRDO	Sumedha
5	A234430	Babita Verma	12.12.1972	PS	GS	NHQ	Promila Kumari
6	A193982	Promila Kumari	07.01.1963	PS	NHQ	GS	Babita Verma
7	A220356	VP Singh	02.01.1973	PS	DGQA	AIR HQ	Deepak Manmohan
8	A193726	Deepak Manmohan	10.12.1961	PS	AIR HQ	DGQA	VP Singh
9	A240141	Sunil Kumar	11.08.1969	PS	AIR HQ	HQ ATVP	Shyamadas Podder
10	A264864	Shyamadas Podder	10.08.1979	PS	HQ ATVP	AIR HQ	Sunil Kumar
11	A144210	Swapan Kumar	14.02.1967	PS	AG	MS	Rekha
12	A230599	Rekha	11.04.1972	PS	MS	AG	Swapan Kumar
13	A132370	Sunita	10.06.1967	PS	MGO	GS	RK Singh
14	A240109	RK Singh	08.09.1975	PS	GS	MGO	Sunita
15	A159052	Nalini Ravi	18.05.1965	PS	E-IN-C	GS	Neeru Ahuja
16	A094737	Neeru Ahuja	23.05.1961	PS	GS	E-IN-C	Nalini Ravi
17	A193391	Paramjit Kaur	18.05.1961	PS	GS	AIR HQ	Savita Devi
18	A194299	Savita Devi	18.02.1958	PS	AIR HQ	GS	Paramjit Kaur
19	A211417	Rajesh Sharma	26.02.1968	PS	GS	AG	Amit Narain
20	A240240	Amit Narain	25.04.1976	PS	AG	GS	Rajesh Sharma
21	A194330	Sujata Mehta	24.08.1961	PS	DRDO	GS	Raj Kumar
22	A193669	Raj Kumar	03.10.1969	PS	GS	DRDO	Sujata Mehta
23	A194215	Chander Prakash	28.07.1963	PS	GS	DRDO	Geeta
24	A225038	Geeta	18.12.1974	PS	DRDO	GS	Chander Prakash
25	A192873	Hori Lal	01.01.1961	PS	NHQ	MS	Geeta Arora
26	A027542	Geeta Arora	25.06.1958	PS	MS	NHQ	Hori Lal
27	A046059	SC Biswas	28.09.1959	PS	NHQ	DGQA	Brij Bala Arora
28	A194103	Brij Bala Arora	23.06.1965	PS	DGQA	GS	AK Gupta
29	A080512	AK Gupta	15.03.1961	PS	GS	NHQ	SC Biswas

