

रक्षा मंत्रालय

**MINISTRY OF DEFENCE**

संयुक्त सचिव (स्थापना/मु.प्र.अ.) कार्यालय

Office of JS (E/CAO)

**POSTING/ TRANSFER OF PRIVATE SECRETARIES  
UNDER TURN OVER POLICY- 2017**

The Private Secretaries of AFHQ Stenographers Services mentioned in **Annexure-I** to this note are hereby transferred under Turn Over Policy to the organisations, mentioned against their names.

2. All the concerned user organizations are requested to relieve the Private Secretaries at **Odd Serial Numbers by 07 Jun 2017 and Even Serial Numbers by 14 Jun 2017** positively for reporting to their new organisations under intimation to this office. **Requests for deferment/ change/ cancellation of postings in respect of these officials will not be entertained.**

3. Before relieving the officials, it may be ensured that they complete their self-appraisal of the APAR forms for the relevant period, if due, and submit it to the Reporting Officer.

4. Relieving/charge assumption reports may be sent to all concerned. The SLIC of the said Private Secretaries may be withdrawn before relieving them.

**Annexure:** As above

के.के. गिरिधारी  
(के.के. गिरिधारी)  
व.प्र.अ./का-2(ए)  
19 मई 2017

**Concerned Coord/ Establishment Sections of Army HQ/ISOs**

**Concerned Admin Sections in CAO's Office**

**Air HQ/ PC Coord**

**NHQ/DOA (Civ)**

**Copy to:-**

**Sr PPS to JS (E/CAO)**

**PS to Dir (HR)**

**PS to Dir (E&A)**

**PA to Dy CAO (P&L)**

**CAO/APAR(P-2) Cell**

**AFHQ Stenographers Associations**

**Notice Board**

**CAO/EDP Cell :** For uploading in CAO website.

**POSTING PROPOSAL FOR PRIVATE SECRETARIES : TURN OVER -2017**

SL NO	ID. NO.	NAME (SHRI/SMT/KM)	DOB	PRESENT OFFICE FROM	POSTING		VICE (SHRI/SMT/KM)
					FROM	TO	
1	A136972	SANTOSH DEVI	03-02-1963	04-11-2008	NAVAL HQ	HQ IDS	BHAGIRATHI ARYA
2	A123457	BHAGIRATHI ARYA	29-07-1966	04-11-2008	HQ IDS	MGO BRANCH	SOHAN LAL
3	A256795	SOHAN LAL	03-09-1973	17-09-2007	MGO BRANCH	NAVAL HQ	SANTOSH DEVI
4	A156671	SUSANTA KUMAR NAYAK	05-May-68	30-Nov-04	DRDO	NAVAL HQ	SURESH KUMAR SHRAWET
5	A152235	SURESH KUMAR SHRAWET	20-10-1967	12-08-2009	NAVAL HQ	DRDO	SUSANTA KUMAR NAYAK
6	A241726	HEMANTI KATHAIT	12-09-1974	17-07-2007	AIR HQ	DGQA	MANJU RANI
7	A132916	MANJU RANI	07-09-1965	04-06-2014	DGQA	AIR HQ	HEMANTI KATHAIT
8	A227438	RANJIT KUMAR RAY	24-02-1969	17-06-2011	GS BRANCH	DGQA	MAHINDER KUMAR
9	A240138	MAHINDER KUMAR	25-12-1973	28-09-2007	DGQA	MGO BRANCH	JAMPANI ARUNA
10	A249173	JAMPANI ARUNA	10-08-1977	12-09-2007	MGO BRANCH	AIR HQ	NEERAJ KHURANA
11	A271895	NEERAJ KHURANA	06-08-1981	24-12-2008	AIR HQ	GS BRANCH	RANJIT KUMAR RAY
12	A231682	SUMER CHAND VERMA	02-01-1972	12-12-2008	HQ IDS	AIR HQ	MANJU CHAWLA
13	A132031	MANJU CHAWLA	24-04-1966	11-07-2007	AIR HQ	GS BRANCH	RADHE SHYAM
14	A089838	RADHE SHYAM	25-02-1961	21-08-2007	GS BRANCH	HQ IDS	SUMER CHAND VERMA
15	A193883	P VENKATESH	05-07-1961	05-03-2008	HQ IDS	QMG BRANCH	NARESH KUMAR
16	A136406	NARESH KUMAR	10-02-1966	11-11-2008	QMG BRANCH	AIR HQ	SHAILENDER
17	A256711	SHAILENDER	16-06-1970	17-09-2007	AIR HQ	HQ IDS	P VENKATESH
18	A241078	POONAM	11-11-1974	31-08-2007	AIR HQ	HQ IDS	KANWAR DEEP
19	A141420	KANWAR DEEP	20-02-1967	05-03-2008	HQ IDS	NAVAL HQ	SAMRITI MEHTA
20	A214421	SAMRITI MEHTA	09-01-1967	14-11-2012	NAVAL HQ	AIR HQ	POONAM
21	A218416	VIVEK KUMAR SHARMA	15-10-1968	11-04-2016	AIR HQ	DGAFMS	MINI RAJU
22	A232382	MINI RAJU	31-10-1972	12-03-2008	DGAFMS	AG BRANCH	RAMA GUPTA
23	A211545	RAMA GUPTA	22-03-1972	03-09-2008	AG BRANCH	AIR HQ	VIVEK KUMAR SHARMA
24	A132651	V K SACHDEVA	24-12-1961	19-11-2008	DGDE	GS BRANCH	NIRMALA VASWANI
25	A193599	NIRMALA VASWANI	15-08-1960	27-09-2007	GS BRANCH	DGDE	V K SACHDEVA
26	A194228	RITA LAKRA	28-07-1964	03-08-2007	GS BRANCH	AG BRANCH	SUDHA
27	A241094	SUDHA	11-02-1971	01-04-2005	AG BRANCH	GS BRANCH	RITA LAKRA
28	A148078	RAMESH KUMAR	01-05-1965	12-09-2006	QMG BRANCH	DGR	NARINDER KUMAR SHARMA
29	A140043	NARINDER KUMAR SHARMA	29-05-1962	11-10-2007	DGR	NAVAL HQ	RUMA MANDAL
30	A240422	RUMA MANDAL	24-06-1971	13-01-2006	NAVAL HQ	GS BRANCH	CHANDER PAL KOLI
31	A139139	CHANDER PAL KOLI	17-02-1962	01-04-2005	GS BRANCH	AG BRANCH	R ANJANI SWATHI
32	A248428	R ANJANI SWATHI	30-01-1977	11-07-2012	AG BRANCH	QMG BRANCH	RAMESH KUMAR

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