

रक्षा मंत्रालय  
**MINISTRY OF DEFENCE**  
(संयुक्त सचिव (प्रशि) एवं मु० प्र० अ०)  
(Office of the JS (Trg) & CAO)

**UNILATERAL POSTING /TRANSFER UNDER TURN OVER**  
**POLICY-2015 : PRIVATE SECRETARIES**


Reference this office note of even reference dated 11 Aug 2015 and 14 Sep 2015.

2. It is noted that even after issuing reminder, the Private Secretaries mentioned in **Annexure-1** to this note have not yet been relieved from their present offices till date.

3. The Private Secretaries mentioned in **Annexure-1** to this note are hereby **unilaterally relieved** from their present office **wef. 06 Nov 2015** under the power vested with Cadre Controlling Authority and directed to report to their respective new office **on 09 Nov 2015** failing which they will be treated on unauthorised absence and will be liable for disciplinary action against them.

4. The concerned admin sections are requested to SOS the PSs mentioned in **Annexure-1** to this note **wef the date of actual relieving or 06 Nov 2015**, whichever is earlier.

5. Relieving/charge assumption reports may be sent to all concerned.

  
(जया सिन्हा)  
व.प्र.अ., मु.प्र.अ./का-2(ए)  
02 नवम्बर 2015

<b><u>Air HQ/PC Coord</u></b>	<b><u>QMG/Q-1(C)</u></b>	<b><u>DGQA/Coord</u></b>	
<b><u>NHQ/DOA CIV</u></b>	<b><u>AG Coord</u></b>	<b><u>E-IN-C</u></b>	<b><u>MS/9'A'</u></b>
<b><u>HQATVP</u></b>	<b><u>GS/SD-1</u></b>	<b><u>MGO/S&amp;C</u></b>	<b><u>DRDO/AFHQ Cell</u></b>

Copy to:-

<b><u>CAO/A-1(B)</u></b>	<b><u>CAO/A-3(B)</u></b>	<b><u>CAO/A-4(A)</u></b>	<b><u>CAO/A-4(B)</u></b>
<b><u>CAO/A-5(A)</u></b>	<b><u>CAO/A-6(A)</u></b>	<b><u>CAO/A-7(A)</u></b>	

**CAO/EDP Cell** : For uploading in CAO website.

**LIST OF PRIVATE SECRETARIES TRANSFERRED UNILATERALLY UNDER  
TURN OVER POLICY- 2015**

SL. NO.	ID NO.	NAME (SHRI/SMT/KM)	DOB	POSTING		VICE (SHRI/SMT/KM)
				FROM	TO	
1	A193416	LAJWANTI GOSAIN	06.03.1962	QMG	AG	INDU ANAND
2	A139014	CHANCHAL BATHLA	10.07.1967	AG	DRDO	SUMEDHA
3	A193982	PROMILA KUMARI	07.01.1963	NHQ	GS	BABITA VERMA
4	A193726	DEEPAK MANMOHAN	10.12.1961	AIR HQ	DGQA	VP SINGH
5	A264864	SHYAMADAS PODDER	10.08.1979	HQ ATVP	AIR HQ	SUNIL KUMAR
6	A144210	SWAPAN KUMAR	14.02.1967	AG	MS	REKHA
7	A230599	REKHA	11.04.1972	MS	AG	SWAPAN KUMAR
8	A132370	SUNITA	10.06.1967	MGO	GS	RK SINGH
9	A240109	RK SINGH	08.09.1975	GS	MGO	SUNITA
10	A159052	NALINI RAVI	18.05.1965	E-IN-C	GS	NEERU AHUJA
11	A094737	NEERU AHUJA	23.05.1961	GS	E-IN-C	NALINI RAVI
12	A193391	PARAMJIT KAUR	18.05.1961	GS	AIR HQ	SAVITA DEVI
13	A194299	SAVITA DEVI	18.02.1958	AIR HQ	GS	PARAMJIT KAUR
14	A211417	RAJESH SHARMA	26.02.1968	GS	AG	AMIT NARAIN
15	A240240	AMIT NARAIN	25.04.1976	AG	GS	RAJESH SHARMA
16	A194330	SUJATA MEHTA	24.08.1961	DRDO	GS	RAJ KUMAR
17	A193669	RAJ KUMAR	03.10.1969	GS	DRDO	SUJATA MEHTA
18	A046059	SC BISWAS	28.09.1959	NHQ	DGQA	BRIJ BALA ARORA
19	A194103	BRIJ BALA ARORA	23.06.1965	DGQA	GS	AK GUPTA

