

रक्षा मंत्रालय

**MINISTRY OF DEFENCE**  
(संयुक्त सचिव (प्रशि) एवं मु० प्र० अ०)  
(Office of the JS (Trg) & CAO)

**UNILATERAL POSTING /TRANSFER UNDER TURN OVER**  
**POLICY-2015 : PERSONAL ASSISTANTS**

Reference this office note of even reference dated 30 Jul 2015, 04 Sep 2015 and 14 Sep 2015.

2. It is noted that even after issuing reminder, the Personal Assistants mentioned in **Annexure-1** to this note have not yet been relieved from their present offices till date.
3. The Personal Assistants mentioned in **Annexure-1** to this note are hereby **unilaterally relieved** from their present office **wef. 06 Nov 2015** under the power vested with Cadre Controlling Authority and directed to report to their respective new office **on 09 Nov 2015** failing which they will be treated on unauthorised absence and will be liable for disciplinary action against them.
4. The concerned admin sections are requested to SOS the PAs mentioned in **Annexure-1** to this note wef the **date of actual relieving or 06 Nov 2015**, whichever is earlier.
5. Relieving/charge assumption reports may be sent to all concerned.

जया सिन्हा  
(जया सिन्हा)

व.प्र.अ., मु.प्र.अ./का-2(ए)  
03 नवम्बर 2015

Air HQ/PC Coord      HQ IDS      DIPAC      QMG/Q-1(C)  
Dte of Stdn      DGQA/Coord      NHQ/DOA CIV      AG Coord  
DGR      DPL&C      E-IN-C      DGAQA      MS/9'A'      HQATVP  
GS/SD-1      MGO/S&C      DGAFMS      DRDO/AFHQ Cell      NDC

Copy to:-

CAO/A-1(A)      CAO/A-1(B)      CAO/A-7(A)      CAO/A-4(B)  
CAO/A-3(A)      CAO/A-3(B)      CAO/A-4(A)      CAO/A-5(A)  
CAO/A-5(B)      CAO/A-6(A)      CAO/A-6(B)      CAO/A-7(B)

CAO/EDP Cell : For uploading in CAO website.

**LIST OF PERSONAL ASSISTANTS TRANSFERRED UNILATERALLY UNDER  
TURN OVER POLICY- 2015**

| SL NO. | NAME (SHRI/SMT/KM) | DOB        | POSTING |        | VICE (SHRI/SMT/KM) |
|--------|--------------------|------------|---------|--------|--------------------|
|        |                    |            | FROM    | TO     |                    |
| 1      | DILBAR SINGH       | 21.01.1965 | AIR HQ  | HQ IDS | NLS RAO            |
| 2      | N SANTOSH KUMAR    | 25.04.1978 | DPL&C   | AIR HQ | ASHA BISHT         |
| 3      | SANJEEV SETHI      | 16.08.1968 | DIPAC   | NHQ    | RAJENDER KUMAR     |
| 4      | RITA VERMA         | 30.08.1976 | GS      | MGO    | KS SANDHU          |
| 5      | NEENA DHAMIJA      | 24.03.1973 | NHQ     | DGQA   | SUSHMA VAID        |
| 6      | SUSHMA VAID        | 27.10.1974 | DGQA    | NHQ    | NEENA DHAMIJA      |
| 7      | MAHESHWAR MOHANTY  | 26.04.1976 | DGR     | NHQ    | JS BISHT           |
| 8      | JS BISHT           | 21.01.1975 | NHQ     | DRDO   | VIJAY KUMAR        |
| 9      | VIJAY KUMAR        | 04.01.1975 | DRDO    | AG     | VANDANA KAUR       |
| 10     | VANDANA KAUR       | 13.08.1974 | AG      | DGR    | MAHESHWAR MOHANTY  |
| 11     | RENU BALA JOLLY    | 20.03.1968 | DGAFMS  | QMG    | KAVITA SINHA       |
| 12     | KAVITA SINHA       | 25.03.1980 | QMG     | DGAFMS | RENU BALA JOLLY    |
| 13     | MANBANTI           | 27.01.1975 | DPL&C   | AIR HQ | PRAMOD KUMAR SINGH |
| 14     | PRAMOD KUMAR SINGH | 02.10.1971 | AIR HQ  | DPL&C  | MANBANTI           |
| 15     | OM PAL SINGH       | 02.07.1968 | E-IN-C  | DGQA   | SONIA ARORA        |
| 16     | SONIA ARORA        | 03.01.1973 | DGQA    | GS     | DS RAWAT           |
| 17     | DS RAWAT           | 26.12.1964 | GS      | E-IN-C | OM PAL SINGH       |
| 18     | RANBIR SINGH       | 18.07.1972 | AG      | AIR HQ | AJAY KUMAR JHA     |
| 19     | AJAY KUMAR JHA     | 03.02.1972 | AIR HQ  | AG     | RANBIR SINGH       |
| 20     | NEELAM WADHWA      | 06.03.1973 | AG      | MGO    | NEERU DHALIWAL     |
| 21     | NEERU DHALIWAL     | 15.07.1979 | MGO     | AG     | NEELAM WADHWA      |