

MINISTRY OF DEFENCE
OFFICE OF THE JS & CAO

PROMOTION TO THE GRADE OF ASSISTANT SECTION OFFICER

Reference this office Note No. A/47921/DPC-II/2018/ASO/CAO/P-1(B) dt 14 Nov 2018.

2. 22 Senior Secretariat Assistants of AFHQ Clerical Service as per Appendix are appointed as Assistant Section Officer in AFHQ Civil Service (Group 'B', Non-gazetted) in Level-7 in Pay Matrix {Pre-revised Grade Pay ₹4,600/- in Pay Band-2 (₹9,300-34,800/-)} on regular basis and retained/posted to the offices mentioned against their names.
3. The SSAs promoted to the grade of ASO vide para 2 above will be on probation for a period of two years from the date they assume the appointment of ASO as per the provision under Rule 11 (I) and (II) of AFHQ Civil Service Rule, 2018. Assessment Reports for the first year of probation in respect of these ASOs may be sent to CAO's office, addressed to Admin Officer, CAO/APAR(P-1) Cell immediately on completion of first year and the report for second year immediately on completion of second year. Administrative Sections in CAO's Office and Establishment Sections of Air HQ and Naval HQ are requested to ensure timely submission of blank Assessment Report forms of the officials to the user offices for completion.
4. Charge Assumption Reports may be sent to all concerned. The individuals may also be advised to exercise their option for fixation of pay within stipulated period as per CCS(RP) Rules, 2016.
5. As per DoP&T O.M. No. 36012/11/2016 – Estt(Res-I) (Pt-II) dated 15 Jun 2018, the promotion shall be subject to further orders which may be passed by the Hon'ble Supreme Court in this regard.



(Aradhana Sanjay Nikam)
AO, CAO/Pers-1(B)
15th Nov 2018

Enclosure: As stated

All Coord Sections of Branches of Army HQs / ISOs

Air HQ/PC(P&T), (PC-I), (PC-II)

Naval HQ/Admin (Civ)

Copy to :-

Sr. PPS to JS & CAO
PA to all Dy CAOs
CAO/APAR(P-1) Cell
JCM Members
DHTI

PS to Dir (HR) PS to Dir (E&A)
All Admin Sections/Pension/Medical of CAO
All Staff Associations of AFHQ
EDP Cell (for uploading on CAO's Website)
Individual Concerned Notice Board

Appendix

No. A/47921/DPC-I/2018/ASO/CAO/P-1(B) dated 15 Nov 2018

PROMOTION TO THE GRADE OF ASSISTANT SECTION OFFICER

SRL. NO.	ID. NO.	NAME (S/Shri)	DATE OF BIRTH	FROM	TO
1	A269418	SEDOO RAM MEENA	23-09-1981	NAVAL HQ	NAVAL HQ
2	A271262	SUMAN KUMAR LAKRA	05-01-1976	AIR HQ	AIR HQ
3	A270380	KHELA HANSDAH	06-10-1978	CAO	CAO
4	A251787	RAVI KALYAN	08-03-1980	AG	AG
5	A150608	TIRATH RAM GUPTA	01-10-1966	E-in-C	E-in-C
6	A201977	SUNIL KUMAR	19-04-1964	AIR HQ	AIR HQ
7	A266628	SHARAD KUMAR PANDEY	15-10-1980	NAVAL HQ	NAVAL HQ
8	A266967	K NAGESHWAR RAO	28-04-1983	MS	MS
9	A267302	SUNITA KUMARI SMT	02-02-1984	CAO	CAO
10	A267315	SANDHYA SAXENA SMT	02-04-1961	AIR HQ	AIR HQ
11	A267357	MONICA SMT	15-12-1970	AIR HQ	AIR HQ
12	A267571	NILMANI SHASHIBALA BARA SMT	26-11-1962	DGAFMS	DGAFMS
13	A267568	SARITA SINHA SMT	01-01-1973	AIR HQ	AIR HQ
14	A267609	DHARMENDER KUMAR	31-07-1983	CAO	CAO
15	A267625	KANTA DEVI SMT	02-04-1959	NAVAL HQ	NAVAL HQ
16	A148825	GANGA DATT	01-07-1960	HQ IDS	HQ IDS
17	A273831	SANTOSH KUMAR DUBEY	07-02-1980	HQ IDS	HQ IDS
18	A149877	RAM BAHADUR	08-07-1963	DGAFMS	DGAFMS
19	A273691	VINOD KUMAR MEENA	23-03-1982	CAO	CAO
20	A272706	BABU LAL MEENA	01-09-1981	DGQA	DGQA
21	A274531	MD IMTIYAZ ALAM	12-04-1984	HQ IDS	HQ IDS
22	A272483	MANEESH NARANG	24-04-1981	DGQA	DGQA



(Handwritten signature)