


MINISTRY OF DEFENCE
OFFICE OF JS & CAO

PROMOTION TO THE GRADE OF SENIOR SECRETARIAT ASSISTANT
(SSA) IN AFHQ CLERICAL SERVICE

1. Reference this Office Note No. A/47921/DPC/SSA/2021/CAO/P-1(B)/(i) dated 20 May 2021 under which select list of Junior Secretariat Assistants (JSAs) for promotion to the grade of Senior Secretariat Assistant (SSA) has been issued.
2. 40 JSAs mentioned in Appendix to this Note are appointed to the grade of SSA (Group 'C' Non-gazetted), in Level-4 of Pay Matrix on regular basis in AFHQ Clerical Service and are retained in their present offices.
3. The promotion of above officials will take effect from 20 May 2021 or the date of assumption of charge in higher post whichever is later.
4. Charge assumption reports may be sent to all concerned. The individuals may be advised to exercise their option for fixation of pay within the specified period as per extant Govt instructions on the subject.


(KVVV Gopala Sarma)
AO, CAO/P-1(B)
20 May 2021

All Coord Sections of Branches of Army HQ/ISOs

Air HQ/(PC-1 & PC-2)

NHQ/DOA(Civ)

Copy to: -

PPS to JS & CAO

PS to Dir (HR)

PS to Dir (E&A)

PA to Dir (Special Project & Works)

PA to Dir (DCW&Trg)

All Dy CAOs

All Adm Sections of CAO

CAO/APAR (P-1) Cell

CAO/Coord

CAO/EDP Cell - For uploading in CAO's Website please.

Concerned Outstation Establishments

All AFHQ Associations & JCM Members

**PROMOTION TO THE GRADE OF SENIOR SECRETARIAT ASSISTANT
IN AFHQ CLERICAL SERVICE**

Sl No	ID No	Name (S/Shri)	DoB	Office
1	A292153	MOHIT KUMAR	10-Jan-1992	AIR HQ
2	A292533	SAROJ DEVI MEENA MS	15-Aug-1986	D G Q A
3	A292731	SUMIT	2-Jul-1991	M G S BRANCH
4	A293189	SHISHIR DHAR	30-Jan-1991	D G N C C
5	A293192	Y SUGUNA KUMARI SMT	27-May-1985	DQA(R&S), SEC'BAD
6	A294029	ANKIT DIXIT	8-Jul-1991	C A O
7	A294102	ARUN KUMAR	26-Oct-1985	D P L & C
8	A294131	PUNEET	10-Dec-1990	AIR HQ
9	A296739	ARCHANA BIST SMT	19-Jul-1972	D G N C C
10	A296809	ARUN SINGH RAWAT	21-Feb-1989	GS BRANCH
11	A297202	VIKAS CHAUHAN	9-Oct-1991	D P L & C
12	A297637	PRAMILA MAITHANI SMT	25-Mar-1964	D G Q A
13	A251505	OM PRAKASH TIWARI	2-Mar-1979	AIR HQ
14	A220877	MANAGER RAI	25-Dec-1963	D P R
15	A268002	PRATAP SINGH RANA	10-Jul-1979	E-in-C BRANCH
16	A268680	MUKESH CHAND MEENA	1-Aug-1977	D G Q A
17	A138695	BHAGAWAN PRASAD	8-Dec-1966	AG BRANCH
18	A122827	DEVENDAR KUMAR	11-Aug-1963	Q M G BRANCH
19	A255363	AJEET KUMAR	12-Nov-1976	M D D S
20	A238371	BRIJESH KUMAR CHAND	17-Aug-1970	AIR HQ
21	A153951	DILAWER SINGH	4-Nov-1963	M G S BRANCH
22	A121507	TARLOK CHAND	15-Mar-1964	AG BRANCH
23	A268622	JITENDER	6-Oct-1981	D G A Q A
24	A123387	AWADHESH KUMAR SINGH	15-Jan-1965	AG BRANCH
25	A204473	RAJINDER SINGH	12-May-1961	AIR HQ
26	A205157	MAHADEV PRASAD MEENA	8-Jul-1964	D G Q A
27	A188012	RAMESH CHAND	12-Jun-1968	AIR HQ
28	A224875	NARAYAN SINGH	18-Oct-1961	GS BRANCH
29	A124579	SURENDRA BEHERA	26-Apr-1963	D G R
30	A136758	SHIV KUMAR	18-Mar-1962	D R D O
31	A204444	OM PARKASH	3-May-1964	NAVAL HQ
32	A261595	NARENDER SINGH	15-Jun-1974	E-in-C BRANCH
33	A202044	DAYA CHAND	10-Nov-1968	D R D O
34	A121453	DAYA CHAND	4-Dec-1961	DTE. OF STDN.
35	A122760	DHERENDER SINGH	30-Apr-1965	NAVAL HQ
36	A131964	RAJ SINGH MEHRA	30-Apr-1962	AIR HQ
37	A122661	BALBIR SINGH	14-May-1965	GS BRANCH
38	A204246	SUKHBIR SINGH	10-Jul-1965	GS BRANCH
39	A121510	KRISHAN SINGH	15-Mar-1965	DGQA
40	A151168	RAJE SINGH	12-Nov-1961	NAVAL HQ

K. Venky