

MINISTRY OF DEFENCE
(Office of JS (Trg) & CAO)

Subject: **PROMOTION TO THE GRADE OF PRIVATE SECRETARY
OF AFHQ STENOGRAPHER SERVICE ON TEMPORARY
BASIS**

Following Personal Assistants of AFHQ Stenographers Service are promoted to the grade of PS in the pay scale of ₹.9,300 - ₹ 34,800/- with Grade Pay of ₹ 4,800/- on temporary basis under Rule 7(3) of AFHQ Stenographers Rules for a period of six months or till availability of regular incumbents whichever is earlier and they are posted to organisations mentioned against their names:-

SI No.	Name (Shri/Smt/Km)	DOB	Present Office	Posted to
1.	K Punidhavelu	25.03.63	DQA(CV)	MS
2.	Anil Kumar	10.10.70	AIR HQ	AIR HQ
3.	Yogendra Kapoor	24.11.65	CAO	CAO
4.	Kashmira Kaushik	27.06.52	DRDO	DRDO
5.	RK Pipal	06.09.65	MGO	HQ IDS
6.	Dipanwita Dutta	10.02.74	NHQ	NHQ
7.	PV Diwakaran	02.03.51	DGQA	DGQA
8.	Poonam	11.11.74	AIR HQ	AIR HQ
9.	BR Dewan	11.12.69	GS	AG

2. The above mentioned officers are appointed as Private Secretary under following terms and condition as per AFHQ Stenographer Service Rule 2004:

- (a) The promotion will be effective from the date of charge assumption of higher post by the officers.
- (b) The temporary promotion shall be operated on purely temporary basis and can be terminated on administrative ground without issuing any prior notice to this effect.
- (c) The officers so granted temporary promotions shall have no claim for regular promotion/appointment on the basis of temporary promotion granted now. The periods of such appointment shall not count towards seniority in the grade of PS.

3. The Officers should either join as PS or refuse to accept their promotion latest by 25.03.2011, failing which it will be construed that they are not willing to take up appointment as PS and in such an event their junior will be promoted.

4. Relieving/charge assumption report may be sent to all concerned.

Sd/-
(Rajesh Tiwari)
SAO, CAO/P-2
11 Mar 2011

Air HQ/PC-1 NHQ/DOA (Civ) DQA(CV), Avadi GS/SD-1

HQ IDS DGQA (Coord) MS/9 'A' DRDO/AFHQ Cell

AG/Coord MGO(S&C)

Copy to:-

CAO/A-1(B) CAO/A-7(A) CAO/A-2(A) CAO/A-3(B)

CAO/A-4(B) CAO/A-5(A) CAO/A-6(B)

PPS to JS(Trg) & CAO PS to Director(HR) PA to Dy CAO (P)

CAO/APAR Cell AFHQ Stenographers' Association NOTICE BOARD

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