

MINISTRY OF DEFENCE
(Office of JS(Trg) & CAO)

PROMOTION TO THE GRADE OF UPPER DIVISION CLERK
IN AFHQ CLERICAL SERVICE

1. Reference our note No.A/47921/UDC/08-09/CAO/P-1 dated 22 May 2008.
2. Following LDCs are appointed to the grade of UDC in AFHQ Clerical Service (Group 'C' Non-gazetted), in the pay scale of Rs 4000-6000 till further orders and are posted/retained in the Offices mentioned against their names:

SI No	ID No.	NAME (S/SHRI)	DOB	FROM	TO	VICE
1	A260288	NAVIN KUMAR SINGH	20-12-75	G S	G S	HK Sehwat
2	A258351	RAMESH SHARMA	29-06-76	AIR HQ	AIR HQ	Ganesh Datt
3	A262042	MANJULAM BHARTI SMT	31-12-76	N H Q	N H Q	Birendra Kumar
4	A258364	ALOK KUMAR MRITUNJAY	01-03-77	E-in-C	M S	Existing Vac
5	A257143	MOHAN SHARMA	28-09-77	N H Q	N H Q	YN Sharma
6	A260923	SATISH KUMAR SINGH	07-03-78	D R D O	D R D O	SK Kundu
7	A260936	NIRAJ KUMAR	26-12-79	M G O	M G O	RC Bhat
8	A259217	MANI BHUSHAN SINGH	15-05-80	A G	A G	MS Rawat
9	A259642	ABHAY KUMAR SHRIVASTAV	10-08-72	D R D O	D R D O	Existing Vac
10	A202325	JAGDISH CHAND	03-06-62	A G	A G	Anita Astha Smt
11	A258715	RAJEEB DAS	18-04-73	A G	D G R	EV Chandran
12	A264075	TARENDRA SINGH	01-03-77	N H Q	N H Q	Kiran Smt
13	A181828	RAJENDRA KUMAR SAH	02-01-71	A G	A G	Govind Ram
14	A091877	MUSAFIR SAH	02-01-57	M G O	M G O	B Chander

3. The individuals may be allowed to assume charge in their higher appointment, if no disciplinary/vigilance case is pending against them. Before relieving/allowing charge assumption, it may be ensured that the above officials complete their self-appraisal of the ACR Form in the present grade, to be provided by the concerned Admin/Coord Section, for the year 2007-08 and submit it to the Reporting Officer.

4. The relieving/charge assumption reports in respect of the individuals mentioned in Para 2 above may be sent to all concerned. The individuals may also be advised to exercise their option for fixation of pay within the specific period as per FR 22. Before relieving the individuals their SLIC may be withdrawn.

S/d-
(Suparna Prasad)
AO, CAO/P-1
22 Aug 2008

All Coord Sections of Branches of Army HQ/ISOs

Air HQ/PC Coord

NHQ/DOA(Civ)

Copy to:

PPS to JS (Trg) & CAO

PS to Dir (R)

PS to Dir (A)

All Adm Sections of CAO

CAO/CRD Cell

All AFHQ Associations & JCM Members

Individuals Concerned