

MINISTRY OF DEFENCE
(Office of JS (Trg) & CAO)

**Subject : PROMOTION TO THE GRADE OF PERSONAL ASSISTANT
OF AFHQ STENOGRAPHER SERVICE ON TEMPORARY
BASIS UNDER RULE 7(3) OF AFHQ SS RULES, 2004.**

With the approval of the Competent Authority, following Stenographers of AFHQ SS are promoted to the grade of PA (Group 'B' Non-Gazetted, Pay Band-2 ₹ 9,300-34,800, Grade Pay ₹ 4,600) on temporary basis under Rule 7(3) of AFHQ SS Rules, 2004 for a period of six months wef 01.01.2012 or till availability of regular incumbents whichever is earlier and are posted as per details given below:-

S. No	NAME (S/Shri/Smt/Kum)	DOB	Present Office	Posted to
1.	ANUP JAIN	15-03-1974	CAO	AIR HQ
2.	ABHINAV SAXENA	11-05-1973	DRDO	DRDO
3.	RAVINDER KUMAR	07-09-1980	NAVAL HQ	NAVAL HQ
4.	DILEEP KUMAR	05-04-1983	AG	GS
5.	VIJENDER KUMAR	17-08-1984	AIR HQ	AIR HQ
6.	INDRABHAN SINGH KANWAR	16-09-1981	GS	GS
7.	TRIBHUVAN SINGH KANWAR	05-05-1985	SSCB	GS
8.	BABITA KANWAR	05-07-1985	HQ IDS	HQ IDS
9.	GEETA RANI	16-06-1978	DGR	DGR
10.	MATU HANSDA	05-06-1982	HQ ATVP	HQ ATVP
11.	VIRENDRA SINGH MANDAWI	04-10-1986	AIR HQ	AIR HQ
12.	JAGANNATH SOREN	02-02-1982	NAVAL HQ	NAVAL HQ
13.	TARUN KUMAR NAYAK	03-04-1980	GS	GS
14.	LAKHAN MANDI	12-07-1981	QMG	QMG
15.	K ASHOK KUMAR	01-08-1978	DQA(R&S) S'BAD	DQA (R&S) S'BAD
16.	VISHAL MEENA	03-06-1979	AFFPD	AIR HQ
17.	RAJ KUMAR MEENA	18-07-1985	AG	GS
18.	SUSHILA KUJUR	18-12-1982	E-IN-C	E-IN-C
19.	SUKHBARAN SINGH KANWAR	10-12-1978	NAVAL HQ	NAVAL HQ
20.	ISHWAR LAL MEENA	07-07-1977	GS	GS
21.	CHARAN SINGH MEENA	01-07-1978	QMG	QMG
22.	SURESH CHANDRA MEENA	01-07-1981	GS	GS
23.	SANDEEP KUMAR MEENA	29-08-1982	MGO	MGO
24.	SURENDRA SINGH	26-08-1973	MS	GS
25.	KHEMLATA	31-03-1981	DGQA	DGQA

2. Shri Anup Jain (S No.1) is hereby attached with CAO's Office till further orders.
3. The above mentioned officers are appointed as Personal Assistant under following terms and condition as per AFHQ Stenographer Service Rule 2004:
 - (a) The promotion will be effective from the date of charge assumption of higher post by the individual or 01.01.2012, whichever is later.
 - (b) The temporary promotion shall be operated on purely temporary basis and can be terminated on administrative ground without issuing any prior notice to this effect.
 - (c) The officer so granted temporary promotion shall have no claim for regular promotion/appointment on the basis of temporary promotion granted now. The periods of such appointment shall not count towards seniority in the grade of PA.
4. The Officers should either join as PA or refuse to accept their promotion latest by 16-01-2012, failing which it will be construed that he/she is not willing to take up appointment as PA.
5. Charge assumption report may be sent to all concerned.

Sd/-
(Rajesh Tiwari)
SAO, CAO/P-2
30 Dec 2011

AIR HQ/PC-1

NHQ/DOA (Civ)

All concerned Branches of Army HQs & ISOs

Copy to:-

Concerned Admin Sections of CAO's Office

CAO/APAR (P-2) Cell

PPS to JS (Trg) & CAO

PS to Director (HR)

PA to Director (Pers & Legal)

PA to Dy CAO (P) (Link Officer)

AFHQ Stenographers' Association

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CAO website (<http://caomod.gov.in>)