

**MINISTRY OF DEFENCE**

Office of the JS (E/CAO)

Subject: **PROMOTION OF STENOGRAPHERS TO THE GRADE OF PERSONAL ASSISTANT OF AFHQ STENOGRAPHER'S SERVICE**

Consequent upon qualifying Limited Departmental Competitive Examination-2016 held by Staff Selection Commission, the following Stenographers of AFHQ Stenographers Service are promoted to the grade of Personal Assistant Gr 'B' Non-Gazetted in Level-7 as per VII<sup>th</sup> CPC (pre revised scale of PB-2, Pay Scale Rs.9300-34800 with Grade Pay of Rs.4600) and posted to the offices mentioned against their names:-

Sl No.	Name (Sh/Smt/Ms) & ID No.	Cat	DOB	Present office	Posted to
1.	Megha Khanduri (A289472)	Gen	24-08-90	GS Branch	GS Branch
2.	Bittu Kumar (A289430)	Gen	10-02-92	History Div	AG Branch
3.	Rajeev Kumar (A287296)	Gen	27-09-88	NHQ	NHQ
4.	Kumar Anshu (A284815)	Gen	21-03-89	MGO	MGO
5.	Ranjeet Singh (A287519)	SC	02-02-90	DGQA	DGQA
6.	Kuldeep Kumar Morya (A288222)	SC	14-09-86	GS Branch	GS Branch

2. Promotion of the abovementioned officials will be effective from the date of issue of this order or assumption of charge of higher grade whichever is later.

3. Above mentioned Stenographers on their promotion to Personal Assistant are requested to give their option for pay fixation under FR 22 and the instructions stipulated in CCS (RP) Rules, 2016 within stipulated time to their concerned admin section.

4. As per the AFHQ Stenographers' Service Rules, 2004, revised by SRO 29 dated 18<sup>th</sup> Apr 2012, all the PAs promoted vide note under reference will remain under probation for a period of two years wef the date of promotion. This period can be extended at the discretion of the Competent Authority. Two Assessment Reports duly filled, first at the completion of one year and second at the completion of second year may be forwarded to CAO/APAR (P-2) Cell under intimation to this office.

5. Charge assumption report must be sent to all concerned.

केशव

(केशव कुमार गिरिधारी)

व.प्र.अ. / का-2 (ए)

05 जनवरी 2017

DOA (CIV)/NAVAL HQ

GS Branch

AG Branch

History Division

DGQA

MGO Branch

Concerned Admin Sections of CAO

Copy to:

CAO/APAR (P-2) Cell

PS to Director (HR)

PA to Dy CAO (P&L)

AFHQ Stenographers Association

NOTICE BOARD

CAO/EDP Cell :- For uploading on CAO Website.