

MINISTRY OF DEFENCE
OFFICE OF THE JS & CAO

PROMOTION TO THE GRADE OF ASSISTANT SECTION OFFICER

Reference this office Note No. A/47921/DPC/2020/ASO/CAO/P-1(B) dated 01 Jan 2020.

2. 95 Senior Secretariat Assistants of AFHQ Clerical Service as per Appendix to this note are appointed as Assistant Section Officer in AFHQ Civil Service (Group 'B', Non-gazetted) in Level-7 in Pay Matrix {Pre-revised Grade Pay Rs. 4,600/- in Pay Band-2 (9,300-34,800/-)} on regular basis and are retained in their present offices.

3. The SSAs promoted to the grade of ASO vide para 2 above will be on probation for a period of two years from the date they assume the appointment of ASO as per the provision under Rule 11 (I) and (II) of AFHQ Civil Service Rule, 2018. Assessment Reports for the first year of probation in respect of these ASOs may be sent to CAO's office, addressed to Admin Officer, CAO/APAR(P-1) Cell immediately on completion of first year and the report for second year immediately on completion of the second. Administrative Sections in CAO's Office and Establishment Sections of Air HQ and Naval HQ are requested to ensure timely submission of blank Assessment Report forms of the officials to the user offices for completion.

4. *The Promotion of above officials will take effect w.e.f. 01 Jan 2020 or the date of assumption of higher post, whichever is later.*

5. Charge Assumption Reports may be sent to all concerned. The individuals may also be advised to exercise their option for fixation of pay within stipulated period as per CCS(RP) Rules, 2016.



K. Venm C
(KVVV Gopala Sarma)
AO, CAO/Pers-1(B)
01 Jan 2020

Encl: As stated

All Coord Sections of Branches of Army HQs/ISOs
Air HQ/PC (Coord) DoA(Civ)/NHQ

Copy to:-

PPS to JS & CAO

PS to Dir (HR)

PS to Dir (E&A)

PA to Dir (Spl Proj. & Works) PA to Dir (DCW & Trg)

All Dy CAOs

All Admin Sections/Pension/Medical of CAO's office

CAO/APAR(P-1) Cell

All Staff Associations of AFHQ

JCM Members

EDP Cell (for uploading on CAO's Website)

Notice Board

**LIST OF SSAs PROMOTED TO THE
GRADE OF ASO FOR THE PANEL YEAR 2020**

SL. NO.	ID. NO.	NAME (S/Shri)	DATE OF BIRTH	OFFICE
1	A274669	BIPIN KUMAR	12-Jan-88	HQ ATVP
2	A272537	DEEPAK PRAKASH	01-Mar-81	NAVAL HQ
3	A079301	SURENDRA VERMA	04-Feb-62	AIR HQ
4	A273055	RAVI KUMAR SHARMA	20-Jun-81	NAVAL HQ
5	A273620	SOM DATT RAWAL	30-Nov-65	NAVAL HQ
6	A274490	MASTHAN S K	15-Apr-70	DMDE, SEC'BAD
7	A255967	SUNIL KUMAR	20-Jun-73	CAO
8	A255871	PARVEEN KUMAR CHAUHAN	11-Jun-75	DGAFMS
9	A256005	BHARAT SINGH BISHT	07-Sep-75	NAVAL HQ
10	A255743	DINESH CHANDER	12-Jun-77	AG BRANCH
11	A255983	ASHWANY KUMAR	20-Oct-77	MGO BRANCH
12	A255772	JASVEER SINGH	23-Nov-77	DRDO
13	A255813	DINESH PRASAD	07-Sep-79	GS BRANCH
14	A142740	SHASHI KANT VERMA	30-Jun-67	AIR HQ
15	A274979	SANTOSH KUMAR MISHRA	09-Sep-80	NAVAL HQ
16	A274870	PIYUSH PRIYA DIXIT	01-Mar-80	CAO
17	A273550	RAJEEV ANAND	12-Sep-86	AIR HQ
18	A267724	MANJEET TAGORE	10-Jul-87	WESEE
19	A267737	GAURAV KUMAR	20-Jan-86	AIR HQ
20	A268086	NEERA SMT	13-Oct-63	NAVAL HQ
21	A268325	UPASNA DAWRA SMT	29-Apr-87	AIR HQ
22	A268846	RAJBALA SMT	08-Jan-69	QMG BRANCH
23	A268833	NAVEEN KUMAR	08-Jul-87	AIR HQ
24	A268891	RASHMI SHARMA SMT	08-Feb-83	DSC/DELHI
25	A268903	RAJ KUMAR	30-Dec-83	AG BRANCH
26	A204150	BHARAT SINGH NEGI	20-Jul-63	QMG BRANCH
27	A204204	MAHIPAL SINGH	02-Mar-66	DGNCC
28	A151069	KASHMIR SHARMA	30-May-63	NAVAL HQ

K. Verma



