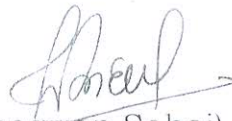


Ministry of Defence
(Office of JS & CAO)

**PROMOTION TO THE GRADE OF PERSONAL ASSISTANT (PA)
OF AFHQ STENOGRAPHERS' SERVICE ON REGULAR BASIS
IN THE PANEL YEAR 2020 (SUPPLEMENTARY)**

Reference this office Note of even number dated 21 May 2021.

2. Consequent to inclusion in the Select List for the Panel year 2020 (Supplementary), Shri Annu Singh, Stenographer Grade 'D' (ID No.A287551, D.O.B.:18-03-1990) is promoted to the grade of Personal Assistant (PA), Group 'B' Non-Gazetted in Pay Level-7 (Rs. 44,900-1,42,400). On promotion to the grade of PA, Shri Annu Singh is transferred from Naval HQ and posted to DGDE against an existing vacancy.
3. Promotions of the above official will be effective from the date of issue of this order or assumption of charge of higher grade, whichever is later.
4. The above official will be on probation for a period of two years from the date they assume the appointment of PA as per para 10 of AFHQ Stenographers Service Rule-2004. Assessment Reports for the first year of probation in respect of the official may be sent to CAO/APAR(P-2) Cell immediately on completion of first year and the report for second year immediately on completion of the second. Administrative Sections of the concerned offices are requested to ensure timely submission of blank Assessment Report forms of the official to the user offices for completion.
5. The pay of the official shall be fixed as per existing instructions on the subject matter.
6. As per DoP&T OM No. 36012/11/2016-Estt.(Res-I) {Pt-II} dated 15 Jun 2018, the promotion of the official shall be subject to further orders which may be passed by the Hon'ble supreme Court.
7. Relieving/ Charge assumption report in respect of all the individual must be sent to all concerned.


(Bhagwan Sahai)
AO, CAO/P-2 (A)
21 May 2021

Naval HQ/ DOA (Civ)

DGDE

CAO/A-2(B)

CAO/ APAR (P-2) Cell

PPS to JS & CAO

PS to Director (HR)

PA to Dy CAO (P&L)

AFHQ Stenographer's Association

Notice Board

CAO/ EDP Cell: For uploading on CAO website.