

**MINISTRY OF DEFENCE**  
**OFFICE OF THE JS & CAO**

**PROMOTION TO THE GRADE OF ASSISTANT SECTION OFFICER**

Reference this office Note No. A/47921/DPC/2019/ASO/CAO/P-1(B) dt 31 Dec 2018.

2. 72 Senior Secretariat Assistants of AFHQ Clerical Service as per Appendix are appointed as Assistant Section Officer in AFHQ Civil Service (Group 'B', Non-gazetted) in Level-7 in Pay Matrix {Pre-revised Grade Pay `4,600/- in Pay Band-2 (9,300-34,800/-)} on regular basis and are retained in their present offices.

3. The SSAs promoted to the grade of ASO vide para 2 above will be on probation for a period of two years from the date they assume the appointment of ASO as per the provision under Rule 11 (I) and (II) of AFHQ Civil Service Rule, 2018. Assessment Reports for the first year of probation in respect of these ASOs may be sent to CAO's office, addressed to Admin Officer, CAO/APAR(P-1) Cell immediately on completion of first year and the report for second year immediately on completion of the second. Administrative Sections in CAO's Office and Establishment Sections of Air HQ and Naval HQ are requested to ensure timely submission of blank Assessment Report forms of the officials to the user offices for completion.

4. The Promotion of above officials will take effect **w.e.f. 01 Jan 2019** or the date of assumption of higher post whichever is later.

5. Charge Assumption Reports may be sent to all concerned. The individuals may also be advised to exercise their option for fixation of pay within stipulated period as per CCS(RP) Rules, 2016.

  
(Aradhana Sanjay Nikam)  
AO, CAO/Pers-1(B)

31<sup>st</sup> Dec 2018

Enclosure : As stated

**All Coord Sections of Branches of Army HQs/ISOs**

**Air HQ/PC (Coord)**

**Naval HQ/Admin (Civ)**

Copy to:-

Sr. PPS to JS & CAO

PS to Dir (HR)

PS to Dir (E&A)

PA to Dir (Spl Proj.)

PA to Dir (DCW & Trg)

All Dy CAOs

All Admin Sections/Pension/Medical of CAO's office

CAO/APAR(P-1) Cell

All Staff Associations of AFHQ

JCM Members

EDP Cell (for uploading on CAO's Website)

DHTI

Individual Concerned

Notice Board

PROMOTION TO THE GRADE OF ASO

SRL. NO.	ID. NO.	NAME (S/Shri)	DATE OF BIRTH	OFFICE
1	A272805	SUDHIR KUMAR	12-01-1988	QMG
2	A272285	VIKRAM KUMAR	25-02-1988	HQ IDS
3	A053436	THAKUR DAS SHARMA	31-12-1960	AIR HQ
4	A159359	RAJENDER PAL SINGH	17-03-1966	MGO
5	A273042	SANTOSH KUMAR	26-02-1983	CAO
6	A272131	AVNEESH KUMAR RAI	07-06-1983	DGNCC
7	A274375	GOPAL PRASAD AGARWAL	01-03-1978	E-in-C
8	A274391	PRASHANTH KUMAR N	03-03-1982	AIR HQ
9	A238524	NAVEEN SAINI	14-10-1973	E-in-C
10	A273787	SANJEEV KUMAR	16-02-1980	QMG
11	A273237	THAKUR SHANKAR KUMAR JHA	02-02-1982	DGR
12	A274474	DEEPAK KUMAR	20-02-1984	MGO
13	A274403	OM PRAKASH SINGH	18-06-1982	AIR HQ
14	A272834	SHANKAR PRASAD KUSHWAHA	17-01-1978	DGAFMS
15	A272016	PRITAM DARSHAN	11-11-1981	AIR HQ
16	A238467	NARENDER SINGH RAWAT	08-07-1976	DGQA
17	A273112	NIRAJ KUMAR	01-03-1982	QMG
18	A273985	SANJAY KUMAR	05-02-1981	E-in-C
19	A273716	VIKAS KUMAR SINGH	05-05-1982	NAVAL HQ
20	A273422	RAJESH KUMAR	29-04-1985	CAO
21	A272818	AVDHESH KUMAR	04-08-1987	AIR HQ
22	A273899	SHASHI RANJAN KUMAR	07-01-1984	GS
23	A274164	ABHISEK RANJAN	27-12-1985	DGNCC
24	A273815	CHANDAN KUMAR PANDEY	09-03-1980	DGR
25	A272269	AMIT KUMAR	17-11-1981	NDC
26	A273828	JITENDRA KUMAR	21-02-1981	DEF. EXB. ORG.
27	A241304	KISHORI LAL	05-11-1972	AIR HQ
28	A241461	POORAN CHAND	30-01-1973	GS
29	A273732	RAKESH KUMAR SHARMA	01-01-1983	AG

