


**MINISTRY OF DEFENCE**  
**Office of JS(E/CAO)**

**PROMOTION TO THE GRADE OF SENIOR SECRETARIAT ASSISTANT**  
**(SSA) IN AFHQ CLERICAL SERVICE**

1. Reference this Office Note No.A/47921/DPC/SSA/17-18/CAO/P-1(B) dated 31 Mar 2017 under which select list of Junior Secretariat Assistants (JSAs) for promotion to the grade of Senior Secretariat Assistant (SSA) has been issued.
2. 140 JSAs mentioned in Appendix to this Note are appointed to the grade of SSA (Group 'C' Non-gazetted), in Level -4 of Pay Matrix on regular basis in AFHQ Clerical Service with effect from 03 Apr 2017 or from the date of charge assumption in the grade of SSA, whichever is later and are retained in their present offices.
3. Charge assumption reports may be sent to all concerned. The individuals may be advised to exercise their option for fixation of pay within the specified period as per extant Govt instructions on the subject.
4. Hindi version will follow.



  
(Anand Kumar TB)  
AO, CAO/P-1(B)  
31 Mar 2017

**All Coord Sections of Branches of Army HQ/ISOs**

**Air HQ/PC Coord**

**NHQ/DOA(Civ)**

Copy to:

Sr PPS to JS (E/CAO)

PS to Dir (HR)

PS to Dir (E&A)

All Dy CAOs

All Adm Sections of CAO

CAO/APAR (P-1) Cell

All AFHQ Associations & JCM Members

Individuals concerned

CAO/EDP Cell

- For uploading in CAO's Website please.

Concerned Outstation Establishments

Appendix

(Refers to para 2 of letter No. A/47921/SSA/17-18/CAO/P-1 dated

31 Mar 2017

PROMOTION TO THE GRADE OF SENIOR SECRETARIAT  
ASSISTANT IN AFHQ CLERICAL SERVICE

<u>Sl No</u>	<u>ID No</u>	<u>Name(Sh/Smt/Km)</u>	<u>DoB</u>	<u>Office</u>
1	A271390	VIKAS NAUTIYAL	25-12-1989	AIR HQ
2	A274685	MOHIT AHLAWAT	29-01-1988	NAVAL HQ
3	A283834	DEEPAK LAKHCHAURA	06-11-1984	AIR HQ
4	A283160	MOHAMMAD TAKI ZAIDI	12-04-1984	Q M G
5	A282741	SHUBHAM SAXENA	10-11-1987	M G O
6	A286244	DHARMENDRA KUMAR VERMA	11-12-1983	M G O
7	A284240	RANASACHIN SINGH	13-12-1987	NAVAL HQ
8	A284761	SHANTI BHUSHAN PANDEY	06-02-1985	G S
9	A283988	SANDEEP SINGH	18-05-1986	AIR HQ
10	A283087	RAJEEV KUMAR RAMAN	27-01-1987	A G
11	A284480	VIPIN BIHARI	08-11-1983	HQ I D S
12	A284592	AMRESH KUMAR	05-02-1988	M G O
13	A283128	Md. TAIB	02-04-1989	D R D O
14	A282428	VINOD KUMAR KUSHWAHA	17-01-1986	AIR HQ
15	A285911	SANTOSH KUMAR	31-12-1980	D M D E
16	A284055	RASHMI SAINI SMT	13-03-1982	G S
17	A283409	PRABHAT KUMAR	25-02-1987	AIR HQ
18	A282527	SUNIL KUMAR	15-01-1981	C A O
19	A282262	SHIV PRAKASH	09-02-1983	C A O
20	A284589	DHARMENDRA KUMAR	10-02-1984	M S
21	A283384	UDAY KUMAR	05-02-1982	G S
22	A284563	RAJEEV KUMAR	25-11-1988	G S
23	A284352	RAKESH KUMAR	14-11-1981	AIR HQ
24	A283876	TEJ BAHADUR PRASAD	10-06-1986	M G O
25	A286062	RAMAN KUMAR	07-09-1962	C A O
26	A285289	KUMUDANI VERMA SMT	03-03-1985	D G Q A
27	A283016	SONU KUMAR	07-07-1989	D G Q A
28	A284521	ANUJ KUMAR	28-02-1989	M G O
29	A286215	VIKKI ANAND	15-12-1991	D G R
30	A285557	AMIT KUMAR	28-01-1991	AIR HQ
31	A283975	SMITA SINHA MS	25-12-1989	D R D O
32	A283256	Md. ARIF	17-03-1985	AIR HQ
33	A284774	AJEET KUMAR	01-03-1991	M G O
34	A283199	VIJAY KUMAR YADAV	25-07-1981	O F C
35	A284253	ANUPAM KUMAR	05-02-1984	G S
36	A284745	SATYENDRA KUMAR	15-02-1989	AIR HQ
37	A283722	VIJAY SINGH	31-10-1989	NAVAL HQ
38	A284576	RANJAN KUMAR	16-03-1985	D P R
39	A284196	AMRENDRA KUMAR	10-01-1984	AIR HQ
40	A282796	POOJA KUSHWAHA MS	12-12-1986	D G Q A
41	A285713	RATNESH KUMAR	16-09-1989	D M D E
42	A283694	ARUN DHIMAN	30-11-1985	D G Q A
43	A282923	AMIT KUMAR	19-10-1988	AIR HQ
44	A287085	HEMANT KUMAR ROSHAN	19-02-1981	D G A Q A
45	A282936	RAVI SHANKAR VIVEK	22-10-1982	AIR HQ
46	A282217	SUNIL KUMAR SHARMA	02-02-1983	A G

*He*

